

OUT-WAYNE COUNTY CONTINUUM OF CARE
REQUEST FOR PROPOSALS FOR THE FY 2021 HUD CoC NOFO LOCAL FUNDING COMPETITION
NEW AND RENEWAL PROJECT RANKING PROTOCOL

INTRODUCTION AND DEADLINES

The Out-Wayne County Continuum of Care (the “Out-Wayne CoC”) is soliciting proposals for new and renewal projects in response to the 2021 HUD Notice of Funding Opportunity (NOFO) for the Continuum of Care (“CoC”) Program. The Out-Wayne CoC’s Request for Proposals will be referred to as the “RFP” throughout this document.

Applications must be submitted via email to Charlotte Carrillo (ccarrillo@waynemetrol.org) AND Mitchel Blum-Alexander (mitch@red-maple-resources.com) by the following deadline: **3pm on October 18, 2021**

Mailed or faxed application packets will not be accepted.

Throughout the RFP, the reference to new projects unless otherwise indicated will mean projects funded through any of these mechanisms available under the NOFO: The CoC Bonus, the Domestic Violence (DV Bonus), Reallocation, Transition, Expansion or a combination of Bonus and Reallocation.

As the Collaborative Applicant for the Out-Wayne County Continuum of Care, Wayne Metropolitan Community Action Agency (“Wayne Metro”), with support from Red Maple Resources, Inc. is responsible for facilitating the application process and decision making for the local funding competition that is required in the NOFO and submission of the Consolidated Application.

The policies and priorities contained in this RFP have been developed by the Out-Wayne County CoC Ranking Committee and approved by the Out-Wayne CoC membership. All relevant information including the RFP, application templates, deadlines, and updates as needed will be sent via e-blast, posted to the Out-Wayne CoC website (www.outwaynehomeless.org), posted to the Facebook page of Wayne Metro as the lead agency for the CoC, and distributed as appropriate through other media to ensure that stakeholders throughout the Out-Wayne County community are aware of the opportunities for funding and have all information needed to apply.

The Continuum of Care Program is designed to promote a community-wide commitment to the goal of ending homelessness; to provide funding for efforts by nonprofit providers, states, local governments, Indian tribes and tribally designated housing entities (TDHE’s) to quickly re- house homeless individuals, families, persons fleeing domestic violence, dating violence, sexual assault, or stalking, and youth while minimizing the trauma and dislocation caused by homelessness; to promote access to and effective utilization of mainstream programs by homeless individuals and families; and to optimize self-sufficiency among those experiencing homelessness.

Stakeholders are strongly encouraged to read the NOFO, CoC program regulations at 24 CFR Part 578, and materials posted on HUD’s website for the strongest understanding of the HUD CoC Program priorities, project scoring, and requirements.

The following information is contained in the FY 2021 RFP:

- 1) Introduction and Deadlines – Page 1
- 2) Out-Wayne County CoC Designated Entities, Application and Ranking Process, Funding Availability, and Timeline – Page 3
- 3) HUD’s Homeless Policy Priorities for the FY 2021 CoC NOFO - Page 6
- 4) Out-Wayne County CoC Local Competition for FY 2021 CoC Program Funding – Page 8
- 5) Ranking and Scoring Polices – Page 11
- 6) Questions and Resources – Page 14
- 7) Exhibit A, Renewal Project Scoring Criteria
- 8) Exhibit B, New Project Scoring Criteria
- 9) Exhibit C, List of Current Projects

OUT-WAYNE COUNTY CoC DESIGNATED ENTITIES, APPLICATION AND RANKING PROCESS, FUNDING AVAILABILITY AND TIMELINE

Designated Entities

The following entities have been designated to support and carry out activities of the CoC:

<u>Role</u>	<u>Designated Entity</u>
CoC Lead Agency	Wayne Metropolitan Community Action Agency
Collaborative Applicant	Wayne Metropolitan Community Action Agency
HMIS Lead Agency	Wayne Metropolitan Community Action Agency
CoC Consultant	Red Maple Resources, Inc.

Application and Ranking Process

Funding opportunities contained in this RFP are available to all agencies and projects that meet the policies and requirements in this RFP, the HUD FY 2021 CoC Program NOFO and the CoC program regulations contained in 24 CFR Part 578. Applicants that have not previously received funding through the CoC Program are eligible to submit applications for consideration by the Out-Wayne County CoC.

Applications submitted for renewal or new projects are reviewed by the Out-Wayne County CoC Ranking Committee. Ranking Committee members establish a score for each application based on performance metrics and evaluation criteria detailed in this RFP. The Ranking Committee then meets to review the scores of all applications and identify any important issues affecting the feasibility of projects using the RFP’s evaluation criteria, Out-Wayne County CoC policies detailed in this RFP, HUD policies and requirements from the FY 2021 CoC Program NOFO, and federal regulations established for the CoC Program at 24 CFR 578.

The Ranking Committee uses the scoring and evaluation process to establish a ranking of all renewal and new project applications utilizing the ranking priorities approved by the Out-Wayne County CoC and contained in this RFP. The scores and evaluations are then presented by the Ranking Committee to the Out-Wayne CoC membership for discussion and approval. The ranking approved by the CoC membership is then reviewed and voted on by the Out-Wayne County CoC Board. The vote by the Board represents the final approval on behalf of the Out-Wayne CoC. Wayne Metro as the Collaborative Applicant then includes the approved ranking of projects as part of the Priority Listing that along with the CoC Application makes up the Consolidated Application. Wayne Metro completes the final step by submitting the Consolidated Application to HUD on behalf of the Out-Wayne CoC for the FY 2021 HUD CoC Program Competition NOFO.

Calculation of Funding Amounts Available

Each year with the release of the CoC Program NOFO, HUD issues a report that lists preliminary calculations for each CoC's Pro Rata Need (PPRN) along with the Annual Renewal Demand (ARD), CoC Planning Funds, CoC Bonus and DV Bonus amounts available. The funding amounts below are preliminary amounts based on HUD's release of the ARD Report. Any adjustments to the figures will be communicated by the Out-Wayne CoC through the same media channels used to release the RFP and accompanying project application templates.

Category	Projected Amount
Preliminary Pro Rata Need (PPRN)	\$8,145,591
Annual Renewal Demand (ARD)	\$5,302,612
Tier 1 (100% of ARD)	\$5,302,612
Tier 2 <ul style="list-style-type: none">• CoC Bonus (5% of PPRN)• Reallocation	Tier 2 Total = <ul style="list-style-type: none">• \$407,280• TBD
DV Bonus (15% of PPRN)	\$1,221,839
Planning Grant (3% of PPRN)	\$244,368

Timeline

Week of September 6th

Ranking Committee & Membership Meetings

- Vote to approve local policies and requirements to utilize in evaluation and scoring, performance metrics for renewals, ranking methodology, and priorities for Bonus funding

Week of September 13th

Communications - Public Release of Project Applications

- By September 17th RFP, renewal and new project applications are publicly released to the CoC and community
- Agencies with renewal grants will be advised they can begin entering projects into e-snaps if they are not planning significant changes. Projects should not be submitted for inclusion in the Priority Listing until after ranking is approved by the Membership and the Board.

October 18th Deadline for Project Applications

- Renewal and new project apps, including planning grant, due to Ranking Committee via electronic submission

Week of October 18th

- Ranking Committee reviews all renewal and new project applications, and planning grant

Week of October 25th

Meetings for Approval of Ranking

- Ranking Committee, then Membership, then Board, meets to discuss evaluation of renewal and new project applications (and planning grant), and votes to approve a ranking rubric

Communications - Notice of Funding Decisions for Project Applications by CoC

- Letters are sent to applicants for renewal and Bonus funding, notifying them if their projects have been approved, modified, or rejected by the CoC
- Information about applications and whether they are approved, modified or rejected are publicly released to the CoC and community. This includes the ranking rubric approved by the CoC, along with scoring for each project application.

Week of November 1st

Entering Project Applications and Planning Grant into E-Snaps

- All approved renewal and new project applications, plus planning grant, must be entered into e-snaps and submitted for inclusion into the Priority Listing

Week of November 8th

Submission of Priority Listing (along with CoC Application)

- Final revisions to project applications must be completed by November 9th
- November 11th - CoC membership meeting to review and approve final Priority Listing (along with CoC Application)
- November 15th - Priority Listing along with CoC Application are submitted to HUD in e-snaps

HUD's Homeless Policy Priorities for the FY 2021 CoC NOFO

Below is a description of HUD's policy priorities that it is emphasizing through the NOFO. The list below is excerpted from Section II.A of the NOFO, pages 9 through 11:

1. Ending homelessness for all persons. To end homelessness, CoCs should identify, engage, and effectively serve all persons experiencing homelessness. CoCs should measure their performance based on local data that consider the challenges faced by all subpopulations experiencing homelessness in the geographic area (e.g., veterans, youth, families, or those experiencing chronic homelessness). CoCs should partner with housing, health care, and supportive services providers to expand housing options, such as permanent supportive housing, housing subsidies, and rapid rehousing. Additionally, CoCs should use local data to determine the characteristics of individuals and families with the highest needs and longest experiences of homelessness to develop housing and supportive services tailored to their needs.

2. Use a Housing First approach. Housing First prioritizes rapid placement and stabilization in permanent housing and does not have service participation requirements or preconditions. CoC Program funded projects should help individuals and families move quickly into permanent housing, and the CoC should measure and help projects reduce the length of time people experience homelessness. Additionally, CoCs should engage landlords and property owners to identify an inventory of housing available for rapid rehousing and permanent supportive housing participants, remove barriers to entry, and adopt client-centered service methods. HUD encourages CoCs to assess how well Housing First approaches are being implemented in their communities.

3. Reducing Unsheltered Homelessness. In recent years, the number of people experiencing unsheltered homelessness has risen significantly, including a rising number of encampments in many communities across the country. People living unsheltered have extremely high rates of physical and mental illness and substance use disorders. CoCs should identify permanent housing options for people who are unsheltered.

4. Improving System Performance. CoCs should be using system performance measures (e.g., average length of homeless episodes, rates of return to homelessness, rates of exit to permanent housing destinations) to determine how effectively they are serving people experiencing homelessness. Additionally, CoCs should use their Coordinated Entry process to promote participant choice, coordinate homeless assistance and mainstream housing, and services to ensure people experiencing homelessness receive assistance quickly, and make homelessness assistance open, inclusive, and transparent. CoCs should review all projects eligible for renewal in FY 2021 to determine their effectiveness in serving people experiencing homelessness, including cost-effectiveness. CoCs should also look for opportunities to implement continuous quality improvement and other process improvement strategies. HUD recognizes the effects of COVID-19 on CoC performance and data quality and, compared to previous CoC NOFOs, reduces the points available for rating factors related to system performance. However, HUD plans to significantly increase the points available for system performance rating factors in the FY 2022 and subsequent CoC NOFOs.

5. Partnering with Housing, Health, and Service Agencies. Using cost performance and outcome data, CoCs should improve how all available resources are utilized to end homelessness. This is especially important as the CARES Act and American Rescue Plan have provided significant new resources to help end homelessness. HUD encourages CoCs to maximize the use of mainstream and other community-based resources when serving persons experiencing homelessness and should:

- a. work closely with public and private healthcare organizations and assist program participants to obtain medical insurance to address healthcare needs;
- b. partner closely with PHAs and state and local housing organizations to utilize coordinated entry, develop housing units, and provide housing subsidies to people experiencing homelessness. These partnerships can also help CoC Program participants exit permanent supportive housing through Housing Choice Vouchers and other available housing options. CoCs and PHAs should especially work together to implement targeted programs such as Emergency Housing Vouchers, HUD-VASH, Mainstream Vouchers, Family Unification Program Vouchers, and other housing voucher programs targeted to people experiencing homelessness. CoCs should coordinate with their state and local housing agencies on the utilization of new HOME program resources provided through the Homelessness Assistance and Supportive Services Program that was created through the American Rescue Plan;
- c. partner with local workforce development centers to improve employment opportunities; and
- d. work with tribal organizations to ensure that tribal members can access CoC-funded assistance when a CoC's geographic area borders a tribal area.

6. Racial Equity. In nearly every community, Black, Indigenous, and other people of color are substantially overrepresented in the homeless population. HUD is emphasizing system and program changes to address racial equity within CoCs. CoCs should review local policies, procedures, and processes to determine where and how to address racial disparities affecting individuals and families experiencing homelessness.

7. Persons with Lived Experience. HUD is encouraging CoCs to include in the local planning process people who are currently experiencing or have formerly experienced homelessness to address homelessness. People with lived experience should determine how local policies may need to be revised and updated, participate in CoC meetings and committees as stakeholders, provide input on decisions, and provide input related to the local competition process (e.g., how rating factors are determined). CoCs should seek opportunities to hire people with lived experience.

OUT-WAYNE COUNTY LOCAL COMPETITION FOR FY 2021 COC PROGRAM FUNDING

Eligibility

In order to be considered by the Out-Wayne County CoC for funding, renewal and new projects must meet the following basic eligibility criteria:

- 1) Submit completed application and additional required documents to the Ranking Committee by due date
- 2) Meet the threshold score of at least 65% of the total potential project score on the project application (scoring matrix is attached as Exhibit A for renewal applications and Exhibit B for new applications)
- 3) Meet all HUD eligibility criteria, as outlined in the FY2021 CoC Program NOFO, the Interim CoC Program Rule (24 CFR Part 578), and other official documents published by HUD
- 4) Project is financially feasible including documentation of match
- 5) The project is designed and implemented using Housing First principles including: No preconditions or barriers to entry except as required by funding sources, provisions of necessary supports to maintain housing and prevent a return to homelessness
- 6) All projects must participate in the Out-Wayne County Continuum of Care's Coordinated Entry System and HMIS

If an applicant for a renewal or new project is a victim service provider, the agency is not required to participate in the HMIS System but must use a comparable database and provide de-identified information to the Out-Wayne CoC. The applicant should complete as much of the application as possible in the following manner:

- Provide as much comparable information to what is requested in the application as possible for the period of July 1, 2020 through June 30, 2021
- Provide a description of the comparable database

Scoring for a renewal or new project application will be based on the data generated from the comparable database for the applicable metrics and evaluation criteria.

Audit Review

All projects seeking funding, either new or renewal funding, will be required to submit the organization's most recent financial audit, including the most recent Single Audit (also known as the OMB Uniform Guidance Audit and formerly the A-133 Audit) if applicable. The Out-Wayne CoC reserves the right to not fund new or renewal projects in the event of significant concerns regarding an organization's financial capacity based on concerns or findings noted in the audit.

Renewal and Reallocation Policies Overview

Currently funded Out-Wayne County CoC projects that are not being reallocated and that will expire during calendar year 2022 must request renewal funding in the FY2021 funding process. Currently funded Out-Wayne CoC projects should note that renewal funding is not guaranteed. All project types are eligible to be reallocated by the Out-Wayne CoC and may be reallocated in whole or in part. Projects that are placed into Tier 2 are at risk of not being renewed. If your organization has a project that is placed into Tier 2, you are advised to prepare for that project to no longer be receiving CoC funding as there is a possibility HUD will not select that project for funding.

The application packet for renewals will require applicants to self score using the scoring matrix in Exhibit A. Project submissions must include an APR generated by the applicant through HMIS for the 12 month period covering July 1, 2020 through June 30, 2021 along with any other HMIS data designated in the application. For any questions regarding the generating of the APR or other HMIS data, please contact Christine Chapa at cchapa@waynemetrometro.org and cc Mitchel Blum-Alexander at mitch@red-maple-resources.com.

Existing grants for HMIS and SSO for Coordinated Entry will be required to submit an application packet. The Ranking Committee will evaluate submissions for these types of renewal grants but they will not be competitively scored.

Consolidation of Existing Grants

Grantees can consolidate up to ten eligible renewal projects during the application process. The projects being combined during a consolidation will continue uninterrupted. To be eligible for consolidation, the projects must have the same recipient and be for the same component as the existing grants. Separate applications for each project proposed for consolidation must be submitted to the Ranking Committee and entered in e-snaps.

New Project Policies Overview

For the FY 2021 local funding competition, the Out-Wayne County CoC is prioritizing projects with activities that are eligible under the NOFO guidelines for the CoC Bonus.

HUD permits CoCs to create new projects through the CoC Bonus for the following types of activities:

- 1) PH-Permanent Supportive Housing Projects (PH-PSH) that:
 - a. Meet the requirements of Dedicated PLUS, or
 - b. 100% of the beds are dedicated to individuals and families experiencing chronic homelessness
- 2) PH-Rapid Re-housing (PH-RRH)
- 3) Joint Transitional Housing (TH) and PH-RRH component projects (TH-RRH)
- 4) Dedicated HMIS carried out by the CoC's HMIS Lead. Additionally, if the CoC has organizations within its geographic area that are victim service providers, the HMIS Lead, or subrecipient, may request HMIS funds for a comparable database.
- 5) Supportive Services Only projects to develop or operate a coordinated entry system (SSO-CE)

New PH-RRH, Joint Component TH-RRH, and SSO-CE projects may serve persons who qualify as homeless under paragraphs (1), (2), or (4) of 24 CFR 578.3.

HUD permits CoCs to create new projects through the DV Bonus for the following types of activities:

- 1) PH-Rapid Re-housing (PH-RRH)
- 2) Joint Transitional Housing (TH) and PH-RRH component projects (TH-RRH)
- 3) Supportive Services Only projects to develop or operate a coordinated entry system (SSO-CE)

New projects created through the DV Bonus must be dedicated to serving survivors of domestic violence, dating violence, sexual assault, or stalking; or persons who are fleeing or attempting to flee human trafficking (including sex trafficking); and who meet the definition of homeless in paragraph (4) of 24 CFR 578.3

Activities eligible under the CoC or DV Bonus can be created by the Expansion of an existing CoC grant or development of a new project. Funding, if available, from Reallocation can be combined with the CoC or DV Bonus for eligible activities.

Projects may only request a one year budget unless the budget includes acquisition, rehabilitation or new construction. Projects with those costs must request an initial grant term of three years. The Out-Wayne County CoC reserves the right to negotiate a budget with applicants who meet the scoring threshold.

Expansion and Transition Project Policies Overview

Transition Grants: HUD allows applicants to transfer the funds of an existing grant to another component. Eligible new project components as defined for new project activities under the CoC or DV Bonus above are allowed. Multiple renewals can transfer into one Transition Grant.

Expansion: HUD is allowing renewal projects to request additional funding to expand units, beds, persons or services through the reallocation process, Bonus or DV Bonus. The expansion option is only available to the types of new projects that are eligible for funding through the reallocation process, the CoC Bonus or DV Bonus.

Expansion and Transition projects will be required to complete the new application packet. The new project application packet will specify information and attachments that are mandatory for an expansion or transition project to provide. It will also specify information that is otherwise required for a new project, but optional for the expansion or transition project, to provide to the extent the applicant feels the additional information will benefit the Ranking Committee and Out-Wayne County CoC during the evaluation, scoring, and ranking process.

Agencies applying for Expansion and Transition Projects will be required to submit a renewal application for the existing program activities.

The renewal project that is the basis for the expansion or transition project will be independently evaluated, scored and ranked. The score for an expansion project will be the score of the renewal project it is based upon. Adjustments to the score can be made to reflect additional information provided for an expansion project in the new project application. The score for the transition project will be based upon the score resulting from the evaluation of the new project application.

Incentives for Coordination with Housing Providers and Healthcare Organizations

HUD is providing a scoring incentive for the submission of new PH-PSH or PH-RRH projects that demonstrate coordination with housing providers or healthcare organizations. Projects need to include either:

- A form of housing subsidy that is funded by a source other than a CoC or ESG program,
- Direct contributions from a public or private health insurance provider to the project,
- Or
- A collaboration with a healthcare provider(s) that allows for healthcare services to be available to program participants.

RANKING AND SCORING POLICIES

FY2021 Out-Wayne County CoC New and Renewal Project Ranking Policies

Projects seeking FY2021 CoC funding will be ranked in the following order for inclusion in the Out-Wayne County CoC's submission to HUD. The application for the CoC Planning Grant does not get ranked as per guidelines in the NOFO, but it will be listed on any charts published by the CoC to document proposed and final ranking of projects.

1. Infrastructure projects that are going through renewal, in the following order:
 - a. HMIS Project
 - b. SSO renewal project dedicated to Coordinated Entry
 - c. SSO renewal project dedicated to Coordinated Entry through the DV Bonus

2. New project(s) created via reallocation or transition (if applicable), in the following order:
 - a. HMIS Project
 - b. SSO renewal project dedicated to Coordinated Entry
 - c. SSO renewal project dedicated to Coordinated Entry through the DV Bonus
 - d. PH-PSH projects by highest overall score
 - e. TH-RRH joint component and PH-RRH projects by highest overall score

3. First time housing renewal projects that have not completed a full year of operations, in the following order:
 - a. PH-PSH projects by highest overall score
 - b. TH-RRH joint component and PH-RRH projects by highest overall score

4. All other Renewing PH-PSH projects by highest overall score

5. All other Renewing PH-RRH and TH-RRH joint component projects by highest overall score

6. All Renewing TH projects by highest overall score

7. All Renewing SSO projects not designated for Coordinated Entry and Safe Haven (SH), by highest score

8. New CoC Bonus Project(s) by highest overall score

9. New DV Bonus Project(s) by highest overall score

If as a result of this process, projects devoted to special populations (e.g., victims of domestic violence and sexual assault, individuals in recovery, unaccompanied youth, members of the LGBTQ community, etc.), households served in existing projects or those serving a greater proportion of clients with the highest severity of needs are disproportionately in Tier 2, the Out-Wayne County CoC may elect to change the ranking to assure services to those populations as well as clients with the greatest severity of needs are maintained.

Projects that Straddle Tier 1/Tier 2

If a project, once listed in ranked order, straddles the Tier 1/Tier 2 funding line, the following policy will apply: If a project is straddling the line – that is, a portion of the project budget falls within Tier 1 and a portion falls within Tier 2 – the grantee will be asked if the project would still be feasible if it was only funded for the amount in Tier 1.

1. If the project indicates that it would still be feasible at the reduced amount, it will be required to submit in writing how the project would remain feasible.
2. The Ranking Committee will review the feasibility plan, and decide whether the project would be feasible at the reduced amount. If the Committee decides it will be feasible, the project will be submitted as is, straddling the Tier 1/Tier 2 line.
3. If the Committee decides that the project will not be feasible at the reduced amount, that project will be dropped down so that it wholly fits into Tier 2, and the next ranked project will have the same opportunity to show feasibility if straddling the line.
4. This process will continue until the following are realized:
 - a. All Tier 1 funds are allocated; OR
 - b. The amount of funds remaining in Tier 1 are a negligible amount. If this occurs, the Out-Wayne County CoC retains the discretion to allocate these funds to another project in Tier 1 that can accept additional funds.

Project Threshold Score

All projects applying for funding will be evaluated and scored on percentage of points achieved on a maximum 100 point scale. Renewal and new projects must score at least 65% of the points possible in order to be placed on the project ranking list. Projects that do not score at least 65% will be evaluated by the Out-Wayne County CoC and will be offered the opportunity to cure deficiencies that may result in the project being ranked for funding.

Protocol for Scoring Elements Unable to be Evaluated

When there are factors that result in no data existing on which to evaluate a particular scoring element, that scored component will be removed from the total number of points a project may earn. That project will then only be scored on the remaining components/sub-components. The total score for the project will be calculated as a percentage of the score achieved divided by the adjusted total potential score.

If a scoring element for Income and Employment is based upon leavers, and none are recorded for the period of July 1, 2020 through June 30, 2021, then stayers may be substituted.

In instances where such protocol needs to be implemented, the situations will be vetted by the Ranking Committee to ensure that the protocol are being applied appropriately to the projects in question and decisions are applied consistently to projects in question.

Exclusion or Removal from Project Ranking List

The Out-Wayne County CoC reserves the right to exclude or remove a renewal project from the project ranking list in the event of written notification from the local HUD Field Office that the project has been out of compliance with regulatory or programmatic requirements and has made no progress on any corrective actions as required by HUD.

Project Appeals

Renewal or New Projects that are not included in the Ranking may submit an appeal to the Ranking Committee within three business days of receipt of written notice of rejection. Appeals must be submitted in writing via email to Charlotte Carrillo (ccarrillo@waynemetro.org) **AND** Mitchel Blum-Alexander (mitch@red-maple-resources.com). The Ranking Committee will review the appeal and make a recommendation to the Out-Wayne County CoC on whether or not an appeal should be granted. If the appeal is granted, the project will be submitted for funding and placed on the project ranking list in accordance with the ranking policies given above. Applicants that are rejected may also appeal directly to HUD by submitting a Solo Application according to the policies and deadline for Solo Applications contained in the FY 2021 HUD CoC NOFO.

QUESTIONS & RESOURCES

Questions

Questions about the RFP should be addressed to Mitchel Blum-Alexander at mitch@red-maple-resources.com

Resources

The following are resources from HUD about the FY 2021 CoC Program NOFO:

CoC Program Regulations at 24 CFR Part 578:

<https://www.hudexchange.info/coc/coc-program-law-regulations-and-notice/#regulations>

For information and resources about the NOFO on the HUD website, go to:

https://www.hud.gov/program_offices/comm_planning/coc/competition

For information on the HUD website about using e-snaps to submit for project applications, go to:

https://www.hudexchange.info/programs/e-snaps/?utm_source=HUD+Exchange+Mailing+List&utm_campaign=8e5efe841c-FY_2021_CoC_Program_Comp_Now_Open_8_18_21&utm_medium=email&utm_term=0_f32b935a5f-8e5efe841c-19382873

HUD SNAPS Competitions email list:

<https://www.hud.gov/subscribe/signup?listname=SNAPS%20Competitions&list=SNAPS-COMPETITIONS-L>

HUD SNAPS Program Information email list:

<https://www.hud.gov/subscribe/signup?listname=SNAPS%20Program%20Information&list=SNAPS-PROGRAM-INFORMATION-L>

Questions about the FY 2021 CoC Program NOFO for HUD can be sent to: CoCNOFO@hud.gov

Questions for HUD about e-snaps technical issues can be sent to: e-snaps@hud.gov

EXHIBIT A
SCORING CRITERIA – RENEWAL PROJECT APPLICATIONS

RENEWAL PSH, RRH, TH, TH-RRH AND SH ONLY

Component #1: Income & Employment

Total Points: 15

Reporting Period: July 1, 2020 – June 30, 2021; Data Source: APR from HMIS

Evaluation Dimension	Scoring Range and Possible Points
A) Leavers with any cash income - Percentage of adult leavers who left the program with one or more sources of cash income (earned and non-earned).	60%-100% - 5 40%-59% - 3 Below 40% - 0
B) Leavers with any non-cash benefits - Percentage of adult leavers who left the program with one or more sources of non-cash benefits (SNAP, TANF, WIC, etc.).	80%-100% - 5 60%-79% - 3 Below 60% - 0
C) Leavers with earned income (Employment) - percentage of adult leavers who exited with earned income (employment).	20%-100% - 3 Safe Haven = 3 10%-19% - 1 Below 10% - 0
D) Increases in total cash income – Percentage of adult leavers and stayers who have an increase in any income (earned or other)	20%-100% - 2 10%-19% - 1 Below 10% - 0

RENEWAL SSO ONLY

Component #1: Income & Employment

Total Points: 15

Reporting Period: July 1, 2020 – June 30, 2021; Data Source: APR from HMIS

Evaluation Dimension	Scoring Range and Possible Points
A) Leavers with any cash income - Percentage of adult leavers who left the program with one or more sources of cash income (earned and non-earned).	60%-100% - 6 40%-59% - 4 Below 40% - 0
B) Leavers with any non-cash benefits - Percentage of adult leavers who left the program with one or more sources of non-cash benefits (SNAP, TANF, WIC, etc.).	80%-100% - 6 60%-79% - 4 Below 60% - 0
C) Leavers with earned income (Employment) - Percentage of adult leavers who exited with earned income (employment).	20%-100% - 3 10%-19% - 1 Below 10% - 0

RENEWAL PSH PROJECTS
Component #2: Housing Performance

Total Points: 40

Reporting Period: July 1, 2020 – June 30, 2021; Data Source: APR from HMIS

Evaluation Dimension	Scoring Range and Possible Points
A) Retention in Permanent Housing - Percentage of participants who either remain in the PSH project as of the end of the reporting period, or who have exited that project to another permanent housing destination. Clients who were deceased will be excluded from this measure.	95%-100% - 30 90%-94% - 25 85%-89% - 20 80%-84% - 15 75%-79% - 10 Below 75% - 0
B) Utilization Rates - average bed utilization rates for July 2020, October 2020, January 2021 and April 2021	90%-100% - 10 75%-89% - 5 Below 75% - 0

RENEWAL TRANSITIONAL HOUSING AND RAPID RE-HOUSING PROJECTS
Component #2: Housing Performance

Total Points: 40

Reporting Period: July 1, 2020 – June 30, 2021; Data Source: APR from HMIS

Evaluation Dimension	Scoring Range and Possible Points
A) Exits to PH – Percentage of participants who exit the program to a permanent housing destination. Clients who were deceased will be excluded from this measure.	85%-100% - 30 80%-84% - 25 75%-79% - 20 70%-74% - 15 65%-69% - 10 Below 65% - 0
B) Utilization Rates - average bed utilization rates for January, April, July and October	90%-100% - 10 75%-89% - 5 Below 75% - 0

RENEWAL SSO PROJECTS
Component #2: Housing Performance

Total Points: 40

Reporting Period: July 1, 2020 – June 30, 2021; Data Source: APR from HMIS

Evaluation Dimension	Scoring Range and Possible Points
<p>A) Exits to Positive Housing Destination – Percentage of participants who exit to a positive housing destination. Clients who were deceased will be excluded from this measure. Positive Housing Destination does NOT include:</p> <ul style="list-style-type: none"> • Emergency shelter • Jail • Hotel/Motel paid for by client • Safe Haven • Place not meant for human habitation • Staying with family/friends (temporary) • Don't know/other/refused 	<p>85%-100% - 30 80%-84% - 25 75%-79% - 20 70%-74% - 15 65%-69% - 10 Below 65% - 0</p>
<p>B) Exits to PH - Percentage of participants who exit the program to a permanent housing destination. Clients who were deceased will be excluded from this measure.</p>	<p>80%-100% - 10 60%-79% - 5 Below 60% - 0</p>

RENEWAL SAFE HAVEN
Component #2: Housing Performance

Total Points: 40

Reporting Period: July 1, 2020 – June 30, 2021; Data Source: APR from HMIS

Evaluation Dimension	Scoring Range and Possible Points
<p>A) Exits to Perm Housing or Care Setting - Measure: Percentage of participants who exit the program to a permanent housing destination or a care setting. "Care settings" are defined as adult foster care, psychiatric facility, substance abuse or detox facility, or hospitalization. Clients who were deceased will be excluded from this measure.</p>	<p>85%-100% - 30 80%-84% - 25 75%-79% - 20 70%-74% - 15 65%-69% - 10 Below 65% - 0</p>
<p>B) Utilization Rates - average bed utilization rates for January, April, July and October</p>	<p>90%-100% - 10 75%-89% - 5 Below 75% - 0</p>

**RENEWAL ALL PROJECTS
COMPONENT #3: FINANCIAL PERFORMANCE**

Total: 15 Points

Reporting Period: Individual project term;

Data Source: Self-report in project application from most recently completed project APR in SAGE

Financial performance will be scored based on the extent to which each project has expended its annual budgeted HUD grant during its most recently completed project year. Any organization found to have less than 95% of their grant expended for projects that do not have a rental assistance line or 90% for projects that include a rental assistance budget line, will be required to provide an explanation of the situation and why some funds were recaptured. Scoring and points will be based on the following scales:	
Projects that do not have a rental assistance line	Expended 95%-100% of grant funding - 15 Expended 90%-94% of grant funding - 8 Expended less than 90% of grant funding - 0
Projects that include a rental assistance budget line	Expended 90%-100% of grant funding - 15 Expended 80%-89% of grant funding - 8 Expended less than 80% of grant funding - 0

**RENEWAL ALL PROJECTS (Except HMIS)
COMPONENT #4: HMIS PARTICIPATION**

Total: 20 points

Reporting Period: July 1, 2020 – June 30, 2021

Evaluation Dimension	Scoring Range and Possible Points
A) 90% UDE completion for all identified projects an organization has in HMIS for Out-Wayne County (Data Source: Data Completeness Report Card)	90%-100% - 7 (Safe Haven and SSO-CE - 10) 50%-89% - 3 (Safe Haven and SSO-CE - 5) Less than 50% - 0
B) At least 75% of clients exited to known destinations for all identified projects an organization has in HMIS for Out-Wayne County (Data Source: Discharge Destination Report)	75%-100% - 7 (Safe Haven and SSO-CE - 10) 50%-74% - 3 (Safe Haven and SSO-CE - 5) Less than 50% - 0
C) Submitted required 2021 Housing Inventory County (HIC) information by date requested by CoC (Data Source: Self-report in project application, verified by CoC Lead Agency)	Submitted on time - 6 Not submitted on time - 0 Safe Haven and SSO-CE are not scored for this element

**RENEWAL ALL PROJECTS
COMPONENT #5: CONTINUUM OF CARE PARTICIPATION**

Total Points: 5

Reporting Period: July 1, 2021 - June 30, 2021; Data Source: Self-report in project application
(verified by CoC Lead Agency)

A) Attendance at Continuum of Care meetings during reporting period.	Agency represented 8 or more meetings – 3 Agency represented at 5 – 7 meetings – 2 Agency represented at 5 or less meetings - 0
B) Participation in Point in Time Count	Not Applicable for 2021 PIT Count due to COVID Pandemic

**RENEWAL ALL PROJECTS (Except HMIS)
COMPONENT #6: COORDINATED ENTRY PARTICIPATION**

TOTAL POINTS: 5

Reporting Period: July 1, 2021 - June 30, 2021; Data Source: Self-report in project application
(verified by CoC Lead Agency)

Evaluation Dimension	Scoring Range and Possible Points
Agency participation in Coordinated Entry during reporting period – points for this section are the total of the elements the agency has met	Documentation of receiving/sending referrals to coordinated assessment - 3 Attendance at meetings related to coordinated assessment – 2 No participation - 0
TOTAL MAXIMUM POINTS	100

ADDITIONAL EVALUATION CRITERIA – RENEWAL PROJECT APPLICATIONS

The following elements will be used to evaluate the performance of the project to service individuals and families with the greatest needs. The reporting period is July 1, 2020 through June 20, 2021:

Serving Clients with Greatest Severity of Needs

Renewal projects (**PSH, RRH, TH, TH-RRH, SH, SSO Only, SSO-CE**) will be required to provide data for two factors that will not be scored but will assist the Ranking Committee with ensuring that projects ranked in Tier 1 are serving clients with the greatest severity of needs:

- Percentage of clients that entered the program with zero income
- Percentage of clients that entered the program as chronically homeless
- Percentage of persons served by the program who met harder to serve conditions at entry:
 - a. Mental Illness
 - b. Alcohol Abuse
 - c. Drug Abuse
 - d. Chronic Health Conditions
 - e. HIV/AIDS
 - f. Developmental Disabilities
 - g. Physical Disabilities

Data should be compiled from the APR pulled from HMIS.

Projects Serving DV Populations

Demonstrating how the project improved safety for participants will be used to evaluate the performance of projects dedicated to serving survivors of domestic violence, dating violence, sexual assault, or stalking; or persons who are fleeing or attempting to flee human trafficking (including sex trafficking); and who meet the definition of homeless in paragraph (4) of 24 CFR 578.3.

INFORMATIONAL CRITERIA – RENEWAL PROJECT APPLICATIONS

The following elements are requested for informational purposes only for the FY 2021 local funding competition. The information gathered will help inform creating objective scoring criteria for future local funding competitions. The reporting period is July 1, 2020 through June 20, 2021:

Consumer Participation

For all renewal projects, applicants should describe how people with lived experience, for the project or within their agency:

- Participated on boards or committees for policy making or program design
- Were employed at the agency
- Other ways a program or agency engaged people with lived experience

Project Costs for Permanent Housing (PH-PSH and PH-RRH)

To assist the Out-Wayne County CoC with developing a better understanding of reasonable costs for Permanent Housing projects, renewal PSH and RRH projects are asked to provide the following data:

- Total project costs divided by total units
- Total project costs divided by the sum of permanent housing exits and stayers

EXPLANATION OF PERFORMANCE OUTCOMES AND CONTINUOUS QUALITY IMPROVEMENT (OPTIONAL)

Agencies may provide explanation or commentary on the project's performance outcomes for the items in any of the components and any steps the agency may be taking to implement a continuous quality improvement program. While this question will not be scored, an explanation may be included to help reviewers understand any special circumstances that contributed to the project's performance.

Applicants for renewal projects that encountered performance issues as a result of factors related to the COVID-19 pandemic are encouraged to provide information regarding the experience of the program during the reporting period of July 1, 2020 to June 30, 2021. This information can include a narrative describing actions the applicant has taken or plans to take to improve program effectiveness. Data from the period prior to March 2020 would assist the Ranking Committee with evaluating the impacts of the pandemic on a program and the potential for performance improvements.

Summary of Scoring Guidelines and Points for Renewal Projects

	PSH	RRH	TH	Safe Haven	SSO Only	SSO-CE	HMIS
Component #1: Income & Employment							
Adult Leavers with cash income	5	5	5	5	6	na	na
Adult Leavers with non-cash benefits	5	5	5	5	6	na	na
Adult Leavers with earned income	3	3	3	3	3	na	na
Adult Leavers with increases in total income	2	2	2	2	na	na	na
Sub-Total	15	15	15	15	15	0	0
Component #2A: Housing Performance							
Retention in PH	30					na	na
Exit Program to PH		30	30		10	na	na
Exit to a Positive Housing Destination					30	na	na
Exit to PH or Care Setting				30		na	na
Component #2B: Housing Performance							
Utilization Rates	10	10	10	10	na	na	na
Sub-Total	40	40	40	40	40	0	0
Component #3: Financial Performance							
Amount Expended	15	15	15	15	15	15	15
Sub-Total	15	15	15	15	15	15	15
Component #4: HMIS Participation							
UDE Completion	7	7	7	7	10	10	na
Known Exit Destinations	7	7	7	7	10	10	na
2021 HIC Submission	6	6	6	6	na	na	na
Sub-Total	20	20	20	20	20	20	0
Component #5: CoC Participation							
Attends CoC Meetings	3	3	3	3	3	3	3
Participation in PIT Count	2	2	2	2	2	2	2
Sub-Total	5	5	5	5	5	5	5
Component #6: Coordinated Entry Participation							
Sending/Receiving Referrals	3	3	3	3	3	3	na
Meeting Participation	2	2	2	2	2	2	na
Sub-Total	5	5	5	5	5	5	0

Summary of Scoring Guidelines and Points for Renewal Projects

				Safe Haven	SSO Only	SSO- CE	HMIS
PSH	RRH	TH					

Serving Clients with Greatest Severity of Needs

Clients Entering with Zero Income	FOR EVALUATION PURPOSES ONLY/NOT SCORED
Chronic Homelessness	
Harder to Serve Conditions at Entry	

Projects Serving DV Populations

Use of a Comparable Database	FOR EVALUATION PURPOSES ONLY/NOT SCORED
Improved Safety for Participants	

Consumer Participation

Policy Making or Program Design	FOR EVALUATION PURPOSES ONLY/NOT SCORED
Employment at Agency	
Other	

Project Costs

Project Costs and Housing Outcomes	FOR INFORMATIONAL PURPOSES ONLY/NOT SCORED
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TOTAL POINTS AVAILABLE	100	100	100	100	100	45	20
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EXHIBIT B
SCORING CRITERIA
NEW PROJECTS ONLY – PSH, RRH, TH-RRH, HMIS, SSO-CE
 Created via CoC Bonus, DV Bonus, Reallocation (if available), Expansion or Transition

Evaluation Dimension	Consideration	Maximum Points
Experience and Capacity	<ul style="list-style-type: none"> • Experience working with proposed population and housing type • Concerns with current CoC grants • Clarity of roles of partners (if applicable) • Collaborative relationships with other service providers • Satisfactory organizational structure and financial management systems 	20
Project Description and Timeline	<ul style="list-style-type: none"> • Clearly and comprehensively addresses all key points for project structure highlighted in application • Operational within timeframe required by HUD • Site-related information complete based on type of project 	10
Housing First Experience/Eviction Prevention	<ul style="list-style-type: none"> • Fidelity with Housing First principles • Eviction prevention strategy 	15

Evaluation Dimension	Consideration	Maximum Points
CoC Participation	<ul style="list-style-type: none"> • Current participant (Membership, PIT Count, Committees) • Satisfactory data quality performance in HMIS (or comparable database if applicant is a victim service provider) • Coordinated Entry (referrals, workgroup meetings) • Agencies that have not participated will be unable to earn these points 	10
Ability to leverage Medicaid and mainstream resources	<ul style="list-style-type: none"> • Plan to facilitate applications for Medicaid and other mainstream resources • Ability to bill Medicaid (PSH only) • Extent to which agency is able to leverage mainstream resources 	10

Evaluation Dimension	Consideration	Maximum Points
Design of Housing and Supportive Services and Program Activities	<ul style="list-style-type: none"> • Service and housing design meets type and needs of targeted population • Efficacy of service design to increase employment/income and living independently • Plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable and accessible to their needs • Demonstrated Outcomes (agencies that are not current providers for targeted populations and housing types will be unable to earn these points) • For projects serving DV populations, project addresses safety and unique barriers to permanent housing 	15
Organizational and Financial Management	<ul style="list-style-type: none"> • Experience utilizing Federal funds, especially HUD grants • Successful drawdown of all funds • Satisfactory organizational and management structure and capacity • Strength of financial management team • Experience implementing HMIS or other data quality systems 	10

Evaluation Dimension	Consideration	Maximum Points
Budget and Match	<ul style="list-style-type: none"> • Proposed plan for match • Budget shows only allowable costs • Budget reflects reasonable and customary costs 	10
Attachments (inclusion and content)	<ul style="list-style-type: none"> • All submitted • Audit will be reviewed separately 	5
TOTAL MAXIMUM POINTS		105

EXHIBIT C - RENEWAL GRANTS FOR OUT-WAYNE COUNTY COC FOR FY 2021 HUC COC NOFO

Applicant and Project Information				
Applicant Name	Project Name	Expiration Year	Project Component	Total ARA
Wayne County Neighborhood Legal Services	Project Permanency Three Renewal FY2019 (MI0086L5F021909)	2022	PH	\$214,680
Samaritas, Inc.	SUPPORTIVE SERVICES RENEWAL FY2019 MI0087L5F021811	2022	SSO	\$105,582
First Step: Western Wayne County Project on Domestic Assault	First Step Aftercare/Transportation Renewal FY2019	2022	SSO	\$77,763
Wayne Metropolitan Community Action Agency	RENEWAL OF HMIS 2019 NOFA	2022	HMIS	\$122,121
Wayne County Neighborhood Legal Services	Project Permanency Plus FY 2019 Renewal (MI0095L5F021912)	2022	PH	\$358,613
Wayne Metropolitan Community Action Agency	Renewal of Safe Haven FY 2019 NOFA	2022	SH	\$81,354
Detroit Wayne Integrated Health Network	WM Permanent Supportive Housing	2022	PH	\$370,264
Samaritas, Inc.	Samaritas Home and Community Campus	2022	SSO	\$152,625
Wayne Metropolitan Community Action Agency	Renewal of WHNP1 FY 2019 NOFA	2022	TH	\$167,864
Wayne Metropolitan Community Action Agency	Renewal of Visger River Rouge FY 2019 NOFA	2022	PH	\$60,805
Wayne County Neighborhood Legal Services	Focus on Families FY2019 Renewal (MI0311L5F021908)	2022	PH	\$262,839
Wayne Metropolitan Community Action Agency	RENEWAL OF PSH 2019 NOFA	2022	PH	\$394,250
Wayne County Neighborhood Legal Services	Aim High FY2019 Renewal (MI0370L5F021907)	2022	PH	\$287,095
Wayne Metropolitan Community Action Agency	RENEWAL OF RRH FAMILIES 2019 NOFA COMBINED	2022	PH	\$978,729
Wayne Metropolitan Community Action Agency	RENEWAL OF SSO FOR CENTRAL INTAKE 2019 NOFA	2022	SSO	\$205,761
Wayne Metropolitan Community Action Agency	Renewal of WM RRH Singles FY 2019 NOFA	2022	PH	\$314,430
Community Housing Network, Inc.	WChronically Homeless Leasing Assistance Program 1 Renewal	2022	PH	\$346,680
Wayne Metropolitan Community Action Agency	RENWAL OF DV BONUS CE SSO 2019 NOFA	2022	SSO	\$220,000
Wayne Metropolitan Community Action Agency	DV Bonus Joint TH-RRH FY2019	2022	Joint TH & PH-RRH	\$581,157
Total of all Renewals				\$5,302,612