



General Membership Meeting
March 4, 2021
9:30 – 11:00 a.m.
Minutes

Attendance

Nawal Jabbar, ACCESS
Sebi Fishta, Lincoln Behavioral Services
Jessica Lasher, Community Housing Network
Kelly Marietti, Community Care Services
Nada Takach, ACCESS
Lisa Rutledge, Western Wayne Family Health Centers
Debbie Petri, ChristNet
David McCoy, Salvation Army
Seana Williams, Detroit Housing Commission
Almulaiki, ACCESS
Sally Coder, First Step
Courtney Hierlihy, Wayne Metro
Michelle Edwards, MSHDA
Tamieka Andrews, Samaritas
Pete Dame
Tania James, Detroit Wayne Integrated Health Network
Carol Jolly, NLSM
Brandi Isaacson, Livonia Housing Commission
Jacqueline Nowden, Lincoln Behavioral Services
Chris Townsend, Salvation Army
Angela Lange, Lakeshore Legal Aid
Michael Boettcher, Wayne County Office of Community Development
Mitchel Blum-Alexander, Red Maple Resources

Wayne Metro: Charlotte Carrillo, Laura Mann, Khadijah Pasha, Okeima Saxon, Michael Centi, Francesca Vitale, Christine Chapa, Charisma Robinson, Erin Gensterblum, Jay Krammes, Grace Bartley, Dalericia, Julie Ratekin, Amy Bielby, Courtney Hierlihy

Introductions

Charlotte Carrillo called the meeting to order at 9:35 and continued with introductions.

Additions to Agenda

None.

Old Business

None.

New Business

Laura Mann announced

- Going forward all meeting announcements will be sent via calendar invite; all documents such as agenda and minutes will be attached.

Charlotte Carrillo stated

- Wayne Metro is currently restructuring our core service areas into three impact areas; Organizational Programs & Services, Integrated Programs & Services, and Whole Family Services.

- Wayne Metro's activities for Supportive Housing, Homeless Services and CoC will fall under Organizational.
- Julie Ratekin's work with youth and family, and McKinney-Vento, will fall under Whole Family. Julie will also be Program Manager for CERA in Out-Wayne.
- Courtney Hierlihy has been promoted to Program Manager of CERA. Okeima Saxon and Amy Bielby will be overseeing Coordinated Entry.
- Michael Centi will has been promoted to be a Director for Integrated Programs and Services
- Dalericia has been promoted to a HUD program manager for Shelter Plus Care and DV

Shelter & Transitional Housing Update

Christnet - Debbie Petri reported:

- In Shelter:
 - 26total beds filled
 - 17 men
 - 8 women 1 child.
 - Families and some singles have doubled up in a few rooms
- There is a waitlist
- Host churches will serve meals through the First week of April
- Daytime program runs 7 days a week
 - M-F clients are picked up at 9:30 a.m. from hotel
 - Clients are offered breakfast and lunch provided
 - 25 people throughout the day
- Charisma Robinson runs the night time program
 - 26 have started doubled up
 - 2 from waitlist entering today with a focus on singles; families are not accepted

Wayne Metro - Charlotte Carrillo reported:

- The search for a permanent night time facility continues; currently looking in the downriver area

Samaritas – Tamioka Andrews reported:

- Continuing to diligently keeping everyone safe
- Staff are currently receiving vaccine and clients will be next
- Currently two rooms are available

First Step – Sally Coder reported:

- Upgrades and maintenance completed with one family per unit.
- Continuing to diligently keeping everyone safe
- Round one of staff are being vaccinated at Wayne County Health

Salvation Army – David McCoy

- 1 bed men, 1 for women available
- Intake is on Mondays.
- Currently no issues with everyone having food, household and personal items.
- The referral process picked up.

Q1 Coordinated Entry & Street Outreach - Courtney Hierlihy reported:

- Amy Beilby and Okiema Saxton will, going forward, give updates going forward as Courtney is transitioning into a new position
- Quarter 1 update was conducted last month
- Reminders:
 - It is important to submit and send referrals for lower eligibility for nameless in a timely manner
- Housing choice vouchers:
 - ASAP critical timely submissions

- 372 on waitlist in Wayne County
- By name list households
 - A small reduction for number of people on BNL
 - Reminder if providing eligibility screenings - please be timely with submissions to get names on BNL as soon as they are identified and can start receiving services
 - If you are referring names to BNL, please attend BNL monthly meeting. That is where cases are discussed, helps Courtney understand where clients are in the process, helps her get prepped for people getting recommended for housing. Updates on people that leave the system or stop receiving services is important too.

EDP & CERA Updates – Michael Centi reported:

- Out Wayne County has \$50 million for rental and utility assistance
 - Do not need court notice to be in program
 - Will begin to take app next week
 - Those in need of assistance should call the Coordinated Entry line
 - Potential programs may be added to the CERA list,
 - Up to 12 months of rental assistance for arrears and 3 months forward rent, depending on income
 - Online application available; landlords and tenants highly encouraged to apply quickly

Charlotte Carrillo added:

- Currently hiring approximately 100 staff. Wayne Metro is lead for CERA in Out-Wayne and is supporting CERA in Detroit. For more info on openings, visit Waynemetrol.org/careers

Youth Update – Julie Ratekin reported:

- Many school districts returning to in person classrooms Monday
- Waiting for release of YHDP NOFA

SSVF & VA Updates Francesca Vitale reported:

- Currently there is an SSVF Specialist position open
- 18 referrals for SSVF for Wayne Metro

No report from Janet Smith; not present

Built for Zero – Charlotte Carrillo and Courtney Hierlihy reported:

- Wayne Metro approved to work with Built for Zero in Out-Wayne
- Agencies like the CoC, housing authorities, local government and the VA work together toward a shared definition of zero homelessness ("functional zero")
- COC lead agencies will focus on functional zero re: veterans and the chronically homeless and keep by-name up to date in real live time.
- The Detroit and Washtenaw CoCs are currently working successfully to get veterans experiencing homelessness connected with services within 90 days

ESG Updates - Francesca Vitale reported:

- 97 referrals in February for Housing Prevention through ESG, Wayne County CDBG, City of Canton
- Homeless Prevention Canton list closed and those on waitlist are being referred to other programs including CERA if eligible
- Charlotte: Approval on budget for round 2 of ESG-CV; program spending has started or ESG-CV.

Legislative Action Committee Update - Jay Krammes reported:

- MCAH reported - Michigan legislature passed proposal for rental assistance (CERA), is \$620 million with \$282.5 million reserved for administration costs. Legislature releasing rental assistance in increments.

HUD CoC NOFA Updates: Mitch Blum-Alexander reported:

- FY20 NOFA - HUD will be contacting agencies for grant renewals
- FY21 NOFA - timeline is projected for NOFA release in late spring and submission deadline late summer

Detroit Housing Commission Updates re: Support Letter for FYI NOFA* Mitch Blume Alexander stated:

The Detroit Housing Commission is intending to submit in response to a HUD FYI NOFA to provide vouchers specifically for foster youth when aging out of the system. They are requesting a letter of support from the Out Wayne CoC stating they are in agreement to offer support with coordinated entry assistance. This will be put into a MOU.

ACTION: A motion was made by Julie Ratekin and supported by Carol Jolly for the Out Wayne County CoC to provide a letter of support stating they are in agreement to provide coordinated entry assistance as part of the MOU. Motion carried.

Governance Update – Charlotte Carrillo

Annual Board Nominations & Elections –

Laura Mann stated the transitions of Board members who are up for re-election will be reviewed and presented at the April meeting.

Committee Updates

Community Engagement

Julie Ratekin reported no updates.

The Quality, Performance and HMIS Christine reported:

Committee met on February 17 where the following was discussed:

- Utilizing benchmarks while reviewing APR's was discussed, including: data such as client counts and exit destination
- APR's will include reviewing zip codes for those who are being served
- The LSA was submitted on time to HUD in January.
- Data was not made available on STELLA, HUD's HMIS data visual communication tool
- Christine will create a graphic presentation of data and share with CoC membership
- Systems Performance Measures (SPM) data is scheduled to be submitted to HUD by March 15 (extension from March 10).
- 2019 data will need to be resubmitted due to a Service Point issue.
- HUD has created HMIS questions for tracking client vaccination
- Committee meetings will now be held on the second Thursday every other month at 12:30pm

Planning and Program Development

No report

Other

Jay Krammes reported

- Visger has openings:
 - 1 bedrooms, & 2 bedroom available
 - Send applications to Jay
- Large families working with Disabled Veterans are having difficulty getting into motels; if you have any availability contact Jay or Dalericia via email.

COVID – 19 Updates and Discussion - Mitch Blum-Alexander reported:

- A recap of the Helping Out-Wayne Community Members Build Confidence for Taking the COVID-19 Vaccination webinar held on February 25 was given.
- The Governor has stated there will be a greater supply of the vaccine coming into the State over the next couple of weeks
 - General population 50 and over, greater supply of vaccine over next couple of week.
- Laura will send out a survey to assess what are the needs to help members with connecting their clients with vaccines

Adjournment

Charlotte Carrillo adjourned the meeting at approximately 10:55.

Next Meeting: April 1, 2021, 9:30 – 11:00 a.m.

*Vote required