

Preparing your Shelter for Coronavirus Disease 2019 (COVID-19): Out-Wayne Continuum of Care.

Steps you should take to prepare your shelter for COVID-19.

Before guests arrive

- Prepare the shelter.
 - Know which of your guests are at higher risk of adverse outcomes from COVID-19.
 - Consider and plan for providing increased social distancing.
 - Know how to contact your health department and CoC Lead Agency.
 - Stay connected with your health department to learn about COVID-19 trends in your community. Step up precautions when the virus is spreading in your community.
 - Assess and restock supplies now and on a regular schedule
- Communicate with current guests.
 - Ask about symptoms. – Conduct health screenings/take temperature daily.
 - Consider rescheduling non-urgent appointments or travel.
 - Post signs about prevention actions.
- Prepare the community area and sleeping space.
 - Provide supplies—tissues, alcohol-based hand rub, soap at sinks, and trash cans near sleeping and eating stations.
 - Place chairs 3–6 feet apart, when possible. If private quarters are not available, use barriers (like screens), if possible
 - If your facility has toys, reading materials, or other communal objects, remove them or clean them regularly.

Train and prepare your staff.

- Ensure proper tracking of those showing symptoms, tested, positive/negative results, quarantine and isolation. See Continuum of Care tracking items.
- Ensure that staff know the right ways to put on, use, and take off PPE safely.
- Recognize the symptoms—fever, cough, shortness of breath.

- Implement procedures to quickly separate and transport sick guests.
- Emphasize hand hygiene and cough etiquette for everyone.
- Ask staff to stay home if they are sick.

When new guests arrive:

- Place staff at the entrance to screen for symptoms (conduct intakes and screenings at entrance).
 - Provide symptomatic guests with tissues and facemasks to cover mouth and nose.
 - Limit visitors or guests who do not need nighttime shelter.
- Separate sick guests with any symptoms.
 - Create separate spaces for sick and well guests.
 - Place sick guests in a private room as quickly as possible.

After guests are tested:

- Notify your health department of patients with COVID-19 symptoms.
- Provide motel space for 14-day quarantine of individual and entire family.
 - Provide self-care directions during quarantine.
 - Once quarantined in motel, aftercare to be completed by nurse from health department.
- Guests who have been discharged from hospital but showing no signs of COVID
 - Provide motel space for 7 days to ensure no symptoms before entering emergency shelter.
- After guests leave, clean frequently touched surfaces using EPA-registered disinfectants—counters, beds, seating.
- Contact CoC Lead Agency for

Find signs for your shelter facility and infection prevention guidelines: www.cdc.gov/COVID19