

INSTRUCTIONS FOR SCORING METRICS WORKSHEET

First, please type the name of your project here →

INPUT NAME OF PROJECT on INSTRUCTIONS WORKSHEET

The file provides detailed instructions on how to access the data from the APR for the following Components:

- #1 - Income & Employment
- #2 - Housing Performance
- Greatest Severity of Needs

instructions in the tabs for how to access the data from the APR for each of the metrics in the Components. The APR that should be used is a calendar year APR for January 1 through December 31, 2018, generated from HMIS.

This file should be emailed with the submission of the renewal application. It can be emailed as a separate file from the other materials being submitted.

Questions should be addressed to Michael Appel at appel.michaelj@gmail.com or Mitch Blum-Alexander at mitch@red-maple-resources.com. Questions on how to access information in HMIS should be addressed to both Christine Chapa at cchap@waynemetro.org and Mitch Blum-Alexander.

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Component #1: Income & Employment

Adult Leavers with Cash Income

Adult Leavers with 1+ Sources of Income divided by Total Adult Leavers

Q18 Number of Adults at Exit (Leavers)/1+ Sources of Income

Q18 Number of Adults at Exit (Leavers)/Total Adults

Calculation (Spreadsheet will do so Automatically)

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Adult Leavers with Non-Cash Benefits

Adult Leavers with 1+ Sources of Non-Cash Benefits divided by Total Adult Leavers

Q20b Benefit at Exit for Leavers/1+ Sources

Q20b Benefit at Exit for Leavers/Total

Calculation (Spreadsheet will do so Automatically)

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Adult Leavers with Earned Income (Employment)

Add Adult Leavers with Earned Income and Adult Leavers with Both Earned Income and Other Income, then divide by Total Adult Leavers

Q18 Number of Adults at Exit (Leavers)/Adults with Only Earned Income

Q18 Number of Adults at Exit (Leavers)/Adults with Both Earned and Other Income

Q18 Number of Adults at Exit (Leavers)/Total Adults

Calculation (Spreadsheet will do so Automatically)

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Adult Leavers & Stayers with Increases in Total Income

Adult Leavers & Stayers with Increases in Income (Earned or Other) Divided by Total Adult Stayers and Leavers With Any Income

Q19a3 Performance Measure - Who Gained or Increased Income/Number of Adults with Any Income (Total Income)

Q19a3 Total Adults/Number of Adults with Any Income (i.e. Total Income)

Calculation (Spreadsheet will do so Automatically)

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Component #2: Housing Performance

	Retention in Permanent Housing	
	<i>Add Stayers and Leavers to PH (for both less than 90 days and more than 90 days), then divide by Total Persons Served (Excluding Deaths)</i>	
	Q5a Total Stayers	
	Q23a Permanent Destinations Subtotal	
	Q23b Permanent Destinations Subtotal	
	Q5a Total Persons Served - Q23a Deceased - Q23b Deceased	
	Calculation (Spreadsheet will do so Automatically)	#DIV/0!
	Exits to PH	
	<i>Leavers to PH (for both less than 90 days and more than 90 days), then divide by Total Leavers (Excluding Deaths)</i>	
	Q23a Permanent Destinations Subtotal	
	Q23b Permanent Destinations Subtotal	
	Q5a Total Leavers - Q23a Deceased - Q23b Deceased	
	Calculation (Spreadsheet will do so Automatically)	#DIV/0!
	Exits to Positive Housing Destinations	
	<i>Leavers to Positive Housing Destinations (for both less than 90 days and more than 90 days), then divide by Total Leavers (Excluding Deaths)</i>	
	Q23a Total Persons Exiting to Positive Housing Destinations	
	Q23b Total Persons Exiting to Positive Housing Destinations	
	Q5a Total Leavers - Q23a Deceased - Q23b Deceased	
	Calculation (Spreadsheet will do so Automatically)	#DIV/0!

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Component #2: Housing Performance

	Exits to Permanent Housing or Care Setting	
	<i>Leavers to Permanent Housing + Leavers to Institutional Settings, then divide by Total Leavers</i>	
	Q23a Permanent Destinations Subtotal	
	Q23a Institutional Settings	
	Q23b Permanent Destinations Subtotal	
	Q23b Institutional Settings	
	Q5a Total Leavers - Q23a Deceased - Q23b Deceased	
	Calculation (Spreadsheet will do so Automatically)	#DIV/0!
	Utilization Rates	
	<i>Average of Quarterly Count for Utilization Rate by Beds</i>	
	Q2 Utilization Rate by Bed - January (enter data as shown on APR)	
	Q2 Utilization Rate by Bed - April (enter data as shown on APR)	
	Q2 Utilization Rate by Bed - July (enter data as shown on APR)	
	Q2 Utilization Rate by Bed - October (enter data as shown on APR)	
	Calculation (Spreadsheet will do so Automatically)	0%

INPUT NAME OF PROJECT on INSTRUCTIONS WORKSHEET		
Serving Clients with Greatest Severity of Needs		
	Percentage of Clients that Entered the Program with Zero Income	
	<i>Adults Entering the Program with Zero Income divided by Total Adults</i>	
	Q16 No Income at Start	
	Q16 Total Adults	
	Calculation (Spreadsheet will do so Automatically)	#DIV/0!
	Percentage of Households that Entered the Program Experiencing Chronic Homelessness	
	<i>Households Entering the Program Experiencing Chronic Homelessness divided by Total Households</i>	
	Q26a Total Chronically Homeless Households	
	Q26a Total Households	
	Calculation (Spreadsheet will do so Automatically)	#DIV/0!