



# OUT-WAYNE COUNTY

## Homeless Services Coalition

OUT-WAYNE COUNTY HOMELESS SERVICES COALITION

GENERAL MEMBERSHIP MEETING

January 10, 2019, 9:30-11:00am

WAYNE METROPOLITAN COMMUNITY ACTION AGENCY

2121 BIDDLE AVENUE, WYANDOTTE, MI 48192

<http://www.outwaynehomeless.org>

1. Introductions (Alicia Ramon) 9:30-9:35

- Welcome New Members
- Sergio, Tim Wayne County Public Health – introduced himself as first time attending a COC meeting. His department focuses on emergency preparedness – if there is a pandemic Public Health will set up immunizations for public. County in process of increasing outreach to vulnerable population. Will set up time at future meeting for fuller presentation.
- Attendance:

<p>Nawal Jabbar, ACCESS            Debbie Petri, Christnet            Kelly Marietti, Community Care Services            Tania James, Detroit Wayne Mental Health Authority            Wanda Meriweather, First Step            Jacqueline Nowden, Lincoln Behavioral Services            Carol Jolly, Neighborhood Legal Services            Tamieka Andrews, Samaritas            David McCoy, Salvation Army            Scott Lorentz, Safe Step            Joan Siavrakas, Wayne County Senior Services            Sergio Dinero, Emergency Preparedness, Wayne County Health &amp; Veterans Community Wellness            Tim Mautz, Emergency Preparedness, Wayne County Health &amp; Veterans Community Wellness            Wayne Spaedt, Wayne County Health &amp; Veterans Community Wellness</p>	<p>Ashley Kaufman, CHN            Tamara Gaines, Salvation Army            Kathy Koths, Safe Step            Jasmine Martin, Rockwood Housing Commission            Kara Jennings, Lakeshore Legal Aid            Alicia Ramon, CoC Coordinator and WMCAA            Francesca Vitale, WMCAA            Courtney Hierlihy, WMCAA            Okeima Saxton, WMCAA            Doug Courter, WMCAA            Christine Chapa, WMCAA            Charlotte Carrillo, WMCAA            Allison Green, WMCAA            Julie Ratekin, Homeless Youth Consortium and WMCAA            Mitch Blum-Alexander, AppleWorks</p>
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2. Additions to Agenda (Alicia Ramon) 9:35-9:40
3. Old Business (Alicia Ramon) 9:35-9:40
  - River's Edge receives LIHTC award from MSHDA
4. Coalition Business 9:40-9:45
  - Finance Report (Alicia Ramon)
  - AppelWorks (Michael Appel and Mitch Blum-Alexander) – AppelWorks will be focused on helping the CoC to implement the revised governance structure. They will organize a training for the CoC to walk through the structure and the process for getting it fully in place.
5. Governance (Alicia Ramon and Mitch Blum-Alexander) 9:45-9:55
  - Board & Executive Committee Recruitment
  - Committees
  - Plan for Community Wide Meeting
6. Christnet's Drop In and Shelter Programs – Special Presentation for Overview of Programs (Debbie Petri) 9:55-10:10

Christnet has two programs for the homeless. One is a rotating shelter that operates October through May. The second is a daytime program that operates year round in Eureka. Rotating shelter got started in January 1993. Rev. Dr. Geoffrey Drutchas, pastor at St. Paul United Church of Christ in Taylor, was getting questions about shelter and food. He gathered 8 churches together and they all agreed to take a week to house the homeless at their church. At that time the organizers of Christnet visited McCrest, SOS, and other rotating shelters to learn about setting up a rotating shelter operation. Christnet operated the rotating shelter for 8 weeks its first season – now for 34 weeks. They hope to be year round at some point in the future. Shelter takes women, men, families. Must be 18 to come to shelter without a parent. Families can come but ability to accommodate is dependent on space. The shelter has 28 beds. Christnet refers homeless to Wayne Metro if they do not have space at shelter. To enter shelter, homeless residents should call Christnet or Wayne Metro. If there is an opening, guest comes to Christnet for intake. Intake best time is 7am to 2pm (after 2pm is busiest part of day). Usually any open beds are taken up early in the morning. If shelter is full, Debbie suggests calling daily between 7 and 10am (the earlier the better). Guests for Shelter must sign in by 5:30pm at Daytime facility and then are transported by van to Shelter. At Shelter guests are provided with dinner. After dinner churches host movies, haircuts, other activities. One church at end of week does a special meal for guests –



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volunteers get dressed up, there is candlelight, a menu is provided that guests can pick out food to mimic the feel of a restaurant. Each host church makes Shelter warm and inviting but also there is a little different approach from church to church. Daytime program – just celebrated 10<sup>th</sup> anniversary. Was a response to needs of clients when they left Shelter in the morning. Daytime program helps clients and other residents, including people who are sick, the elderly, and families with children. The Daytime program serves more than homeless clients from the Shelter. After Daytime program began, Christnet quickly realized there are a lot of people with marginal housing who would come in for food, clothing, etc. A Housing Specialist, volunteers, and program manager staff the Daytime program. Once client comes into Shelter, Housing Specialist does assessment within 3-7 days of entering. New facility at Michael and Eureka in Taylor is being renovated for Daytime program, to be operating by summer or fall 2019. It's one level, no stairs, and so is easier access for guests. New facility provides opportunities for more resources and activities for guests. Daytime program is open 6am to 5pm. Christnet works closely with Wayne Metro and other CoC agencies. One example is the Wayne Metro Coffee Clutch employment support group. Debbie pointed out that Christnet could not do everything they provide without the support from the CoC and agencies around the table.

7. PIT Count 2019 Planning Committee (Julie Ratekin and Allison Green) 10:10-10:20
  - Date for PIT Count is Wednesday, January 30<sup>th</sup>

PIT Count will be January 30<sup>th</sup>. Planning Committee has instituted changes to make it possible to cover the entire County. Goal is 92 volunteers. Volunteers need to sign up using Google Doc. Can get link to sign up on CoC website – look for PIT, then look for Events. Click on that to take you to link to Google doc. Two shifts this year – 4 to 7pm and 10pm to 1am. There will be additional hub sites so less time spent driving around. Getting information from unsheltered homeless will not be done on paper, but using tablets provided to teams. If you want to communicate information about locations for the unsheltered let Julie Ratekin or Allison Green know.

8. Youth Homelessness (Julie Ratekin) 10:20-10:25

- Julie will be attending the National Network for Youth Summit in March. The third day is Human Trafficking Day. On that day participants can get certified as a trainer for Human Trafficking. Julie plans to use her certification to train others in the CoC.
- February and May – school district liaisons meet and discuss homelessness issues. Meetings held at Wayne RESA at the corner of Venoy and VanBorn.
- Alicia noted that Wayne Metro and the CoC talked a year ago about the importance of more training. Examples of this being put in place is Julie's upcoming certification for



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human trafficking training and additional training Allison is getting that will allow each of them to come and train others at member CoC agencies.

### 9. Communications and Events (Nikita Cargins) 10:25-10:30

- Nikita was not able to attend the CoC meeting. Alicia noted that Wayne Metro Communications department has been working closely with the PIT Planning Committee.
- Music by Moonlight – a goal for this event could be to fundraise to bring Trauma Smart training to CoC members. Could be a goal for the 2020 Music by Moonlight event.
- Wayne Metro's Masquerade Ball – at Old Tiger Stadium April 5<sup>th</sup>. \$125 per ticket.

### 10. HMIS and Data Quality (Christine Chapa) 10:30-10:35

- Submission of Longitudinal Systems Analysis (LSA) report
- Data Quality Reports
- Draft LSA was submitted to HUD Dec. 13. Once draft submitted, wait to get feedback from HUD rep. But that's on hold due to government shutdown.  
Data Quality reports – Christine running them quarterly. Getting them out by tomorrow. She has been providing instructions on agencies so agencies can run reports themselves more often than just quarterly.
- A question was asked – is transitional housing considered permanent housing. The answer is no; the CoC only has a couple of transitional housing programs left.

### 11. Coordinated Entry (Alicia Ramon and Charlotte Carrillo) 10:35-10:45

- Charlotte introduced Okeima Saxton. She is the front line person for the Call Center. Resolution and Diversion are more emphasized more as strategies for the Call Center. Trainings in these areas for staff will be going on.
- Via Coordinated Entry, 3 PSH openings in NLSM projects. Otherwise TH, PSH, Safe Haven, RRH at capacity.
- Outreach positions are open, have identified candidates. Coordinated Entry coordinator position open – can see job description by going to Wayne Metro web site, check out career page. Or send email to Charlotte and she will send link for job description.
- Hoping to get outreach to get up and running the next month as this is the most important time of the year for outreach. Outreach staff will have rotating hours. And on Saturdays the outreach staff will be at Christnet.



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### 12. Housing Programs & Initiatives 10:45-10:50

- ESG (Charlotte Carrillo/Francesca Vitale) – spending consistently. Charlotte and Francesca will work on sending out information about ESG initiatives to the CoC via e-blast and posting to the website. Rockwood Housing Commission asked if this information can provide updates on requirements for Diversion and Prevention because Rockwood has clients to refer.
- SSVF (Francesca Vitale) – Francesca attended a meeting about Rapid Resolution (i.e. diversion). More detailed plan on implementation of Rapid Resolution coming in March. Martha Esquivel-León is at American Legion Thursdays. Looking to find other agencies that Martha should schedule time at. Martha is doing outreach to see where the need is to strengthen relationships in the community.
- Lincoln Park Lofts/Visger/Raupp (Charlotte Carrillo). Lincoln Park is full; two units open at Raupp.
- Christnet (Debbie Petri) Nighttime program is full, full most nights since opened up. Some guests coming to end of their 90 day stay the next week – 3 coming to that point.
  - a) Nighttime shelter program is open; Drop In Center continues
- Schedule of monthly meetings for case managers. Meetings are on Thursday's at 2:30pm at the Wayne Metro Wyandotte office training room. (Allison Green):
  - 1<sup>st</sup> Thursday is SPDAT
  - 2<sup>nd</sup> Thursday is Families Case Consultation By-Name List
  - 3<sup>rd</sup> Thursday is In-Service Training – next week Jan 17. Workshop for Renting rights. This is for staff. Workshop on this same topic for clients is 1/26 10-1. This training will occur quarterly.
  - 4<sup>th</sup> Thursday is Single Adult Case Consultation By-Name ListNote: Discussion of case consultation and other issues for Veterans are discussed as part of the case consultation meetings listed above

### 13. MSHDA/MDHHS Vouchers and Waitlist (Charlotte Carrillo) 10:50-10:55

- HCV/PBV waitlist
- Moving Up Vouchers

MSHDA HCV rep is out on vacation so she will send email by end of week on how many are on the wait list. November – 167 were added to Wayne County HCV waitlist. As of December 4th - 582 people were on the list. Nobody pulled in Nov. Many projects with PBV are full. More information about PBV waitlists will be sent by Allison to the CoC via e-blast.



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14. HUD and the VA ( Alicia Ramon & Mitch Blum-Alexander) – no planned agenda items

- Courtney Hierlihy noted that over the holidays an inspector did not show up for a scheduled inspection. Right now the impact of the government shut down on inspectors appears to be varying from agency to agency. Another client ready to submit their HCV package – but staff uncertain whether to move forward.
- AppelWorks will gather information about the impacts of the government shutdown.
- Sue Siavrakas, Wayne County said funding for food banks and current food supplies will soon run out. Staff from the VA noted that normally VA hospitals not affected by shutdown and that so far funding for SSVF vouchers not affected.

15. Policy – no planned agenda items  
State ID – waiver of fees now available to clients

16. Other Issues/New Business/Announcements 10:55-11:00

- Tamara Gaines announced she is leaving her position at the Salvation Army as of January 18th. Tamara handles Regions 6 and 10 (Metro Detroit Tri County). Those interested in applying can do so through the Salvation Army website.
- Jasmine Martin, Rockwood Housing Commission – Rockwood is opening up its wait list for 1br units. These are for seniors or disabled. Wait list to be open for next 30 days. Currently only 5 people on waiting list. Expecting 4 units to be open.
- Tamiaka Andrews, Samaritas – Mending the Safety Net is January 25 from 8:30 to 11:30am at Wayne County Community College in Taylor.

17. Next Meeting – (Alicia) 10:55-11:00

- Membership meeting February 7, 2019, 9:30am to 11:30am at Wayne Metro, 2121 Biddle, Wyandotte, MI 48192. Meeting will be held in the first floor board room. Note the meeting is being extended by half an hour to provide time for a training on the updated governance structure.