



# OUT-WAYNE COUNTY

## Homeless Services Coalition

OUT-WAYNE COUNTY HOMELESS SERVICES COALITION  
 GENERAL MEMBERSHIP MEETING  
 May 10, 2018, 9:30-11:00am  
 WAYNE METROPOLITAN COMMUNITY ACTION AGENCY  
 JEFFERSON BARNES COMMUNITY VITALITY CENTER  
 32150 DORSEY STREET, WESTLAND, MI 48186  
<http://www.outwaynehomeless.org>

### 1. Introductions (Alicia Ramon)

- Welcome New Members
- Attendance:

Nawal Jabbar, ACCESS	Anita Jackson, Detroit Wayne Mental Health Authority
Kelly Marietti, Community Care Services	Carol Jolly, Neighborhood Legal Services
Angela Simmons, Community Housing Network	Lashae Currie, Wayne Metro
Jeanette Felton, Community Housing Network	Mike Sheppard, Canton Township
Tamieka Andrews, Samaritas	Sheilyn Gipson, WMCAA
David McCoy, Salvation Army	Allison Green, WMCAA
Tamara Gaines, Salvation Army	Sheryl Copija, WMCAA
Natassia King, Lakeshore Legal Aid	Shannon Bonesteel, WMCAA
Julie Ratekin, WMCAA	Dalerecia Wilson, WMCAA
Nikita Cargins-Miller, WMCAA	Doug Courter, WMCAA
Christine Chapa, WMCAA	Cynthia Telfer, Melvindale Housing Commission
Mitch Blum-Alexander, AppleWorks	Alicia Ramon, WMCAA
Charlotte Carrillo, WMCAA	

### 2. Additions to Agenda (Alicia Ramon)

- No additions
- Cynthia Telfer announced that the Melvindale Housing Commission is seeking to apply for 100 mainstream vouchers.
- LaShae Currie will be the new Wayne Metro grants manager for the CoC and ESG programs.



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### 3. Old Business (Alicia Ramon and Mitch Blum-Alexander)

- MDHHS PATH RFP
  - a. CoC process for review and approval of support letters (Michael Appel)
    - E-mail went out to the CoC with the policies for agencies to submit a request for support
    - Deadline for the submission for the PATH RFP was April 24<sup>th</sup>, and agencies notified the CoC asking for a Letter of Support
    - Michael Appel from AppelWorks and Joan Siavrakas reviewed the requests and made recommendations to the CoC Advisory Committee
    - 6 agencies requested support, and were approved: Southwest Counseling Solutions, Neighborhood Services Organization, Cass Community Social Services, Central City Integrated Health, Northeast Guidance Center, Wayne Metropolitan Community Action Agency.
    - Michael forwarded the letters to be signed to Alicia Ramon as the CoC Facilitator. Since Wayne Metro was applying a member of the Advisory Committee signed the support letter for Wayne Metro on behalf of the CoC.
    - For one applicant - Northeast Guidance Center - their proposal was to service only part of Wayne County. The language of the support letter notes that.
    - Alicia noted that for the PATH program, Out-Wayne County has not been traditionally served. With the new RFP, there is an opportunity to foster and build potential relationships with the agency awarded a PATH contract that includes Out-Wayne County.
  - b. Wayne Metro submission (Alicia Ramon)
    - For the PATH support letters it was important that this was a transparent process for review. This will need to continue in the future as letter of support requests are submitted to the COC.

### 4. Presentation: MSHDA 2018-19 ESG

- NOFA highlights and Out-Wayne planning for submission of program grants (Charlotte Carrillo)
  - Effective Oct. 1<sup>st</sup>, participants receiving rapid rehousing will pay 1% of their annual income each month to the HARA. This is in addition to the full gross rent that will still be paid to the landlord, and is similar to the process for



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public housing. If participant has an income of \$10,000 they will be paying \$100 each month to the HARA.

- Updates to HMIS data clean-up for Performance Measures (Christine Chapa)
  - Biggest clean-up will be for the MSHDA ESG performance measures that show completion rates of VI-SPDAT
  - For emergency shelters, CoC policy is not to perform a VI-SPDAT until clients have been in the system for 14 days
  - Clients may not be at shelters long enough before they hit the 14 day mark so they do not have a VISPDAT performed
  - Subgrantees will hear from Charlotte or Joan during the next two weeks to start the discussion about programming and budget for 2018/19

### 5. Presentation: HUD FY 2018 CoC NOFA

- Submission of GIW and Registration for Collaborative Applicant (Charlotte Carrillo)
  - GIW submitted. Charlotte had emailed agencies to verify with them the info on the GIW.
  - Registration is due next week
  - A meeting will take place with AppleWorks next week to review the NOFA process for Out-Wayne
- Convening Ranking Committee (Mitch Blum-Alexander)  
Looking to reconstitute the ranking committee to review grants and rank them. Will be scheduling the first meeting of the ranking committee for later in May.

### 6. Coalition Business

- Finance Report (Alicia Ramon)
  - No change in financial status
  - Funds continue to be available to provide assistance to clients for resources outside the scope of CoC or ESG grants
  - Question from CoC member - Are we going to be able to pay our dues? Dues are pending completion of Governance work. Janet and Mitch have been working on the draft of revisions to the



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Charter, and it will be ready this week or Monday. Plan to bring together the governance committee to review before presenting to the full CoC

- Charter is in need of review for not only compliance, but to ensure it is working for us in terms of decision making, and looking at non-traditional ways to fundraise

AppelWorks (Michael Appel and Mitch Blum-Alexander)

a) Governance

### 7. Youth Homelessness (Julie Ratekin)

- University of Michigan Poverty Solutions - they put out a brief about homelessness using school data. Placed interactive maps on their website
- Two new briefs about homelessness for LGBT Community and Teens with children ages 18-24 - put out by Chapin Hall
- Senior picture day for teens took place last year, and will take place this year in late June. Reaching out to seniors dealing with homelessness, photographers donating their time.

### 8. Communications and Events (Lindsay Karas)

- CoC client attending DC Poverty Summit
  - On May 3<sup>rd</sup> Wayne Metro client Leonard Rilett attended the US Partnership on Mobility from Poverty summit in Washington, D.C., and shared his story.
- Annual Meeting - October 25<sup>th</sup>. Save the Date information will be provided soon, and the event will take place from 11:00 a.m. until 2:00 p.m.
- Music by Moonlight Fall CoC Fundraiser will take place on September 14, 2018 from 7:00 p.m. until 11:00 p.m.
  - Packets were distributed to the group, and the packets included a sponsorship form, in-kind donation solicitation letter, and Save the Date.
- Remaining supplies of hygiene kits. Julie Ratekin is assisting with distributing to agencies.



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### 9. PIT Count and HIC Update

- PIT and HIC Count for HUD (Christine Chapa)
  - a) PIT and HIC submitted to HDX April 30<sup>th</sup>
    - Information was due April 30<sup>th</sup>, and was submitted on that day
    - The total number for sheltered - 198 per 91 households for emergency shelter, transitional housing and Safe Haven
    - Total number for unsheltered - 13 per 11 households
    - HIC 24 projects, 899 beds
    - HIC is for emergency shelters, transitional housing, Safe Haven, permanent supportive housing, rapid rehousing
    - Whoever was housed the night of the PIT Count on January 31, 2018 in shelters counted as a bed
    - Debriefing for PIT call AppleWorks
    - 12 vets sheltered night of PIT. None of them were unsheltered.
    - AppelWorks report is being wrapped up to present to the committee. A committee debriefing will be scheduled, and the report will contain recommendations for next year. The final report will be presented to the full CoC at the June 7 membership meeting.

Mike Shepard from Canton asked if PIT data could be made available for Canton specifically

b) May 31 - Deadline for submitting Systems Performance Data in HDX

- Final report from AppelWorks to be ready in June

### 10. HMIS and Data Quality (Christine Chapa)

- Data Quality clean up needed for HUD Systems Performance/MSHDA Performance Measures
  - Still running the reports from HMIS to identify if there are any data or quality issues, Christine will contact the appropriate people to let them know what needs to be corrected by next week
  - Will attend HMIS boot camp next week in Austin



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### 11. MSHDA ESG

FY 2017-18 - Performance Check-In (Charlotte Carrillo)

- Started subrecipient quarterly meetings

### 12. Coordinated Entry/Programs/Initiatives

- Coordinated Entry (Allison Green)- No updates
- SSVF - (Sheilyn Gipson)
  - Charlotte reported that \$115,000 is coming from MSHDA to serve veterans across Wayne County through the coordinated entry process, in collaboration with HAND and the Detroit CoC. Detroit CoC coordinating and sharing information to ensure services are available to serve veterans
  - David McCoy - gets lots of calls from Vets but asked about requirement for verification of address so that he can refer for housing (at times they have been residents or clients between housing and treatment centers in both Detroit and Out-Wayne). Treatment center can verify address for homeless veterans.
  - Must be creative in identifying the needs of homeless veterans. Often they are reluctant to provide information that demonstrates the true extent of needs.
- Lincoln Park Lofts/Visger/Raupp (Charlotte Carrillo)
  - A few openings, and there is a huge waiting list. The waiting list is old and is maintained through the MSHDA process with the MSHDA Housing Agent.
  - Charlotte will meet with MSHDA next week to review the process
- Christnet - Nighttime shelter program is open (Debbie Petri)
  - Debbie was not present but Mitch presented information Debbie had texted to him. Several people were recently approved for rapid housing. The nighttime shelter will close on May 27<sup>th</sup>, and will open again in mid-October. Drop-in center hours change on May 29<sup>th</sup> to Mon-Sat. 7 a.m. to 3 p.m.)
  - Ashley Kaufman will increase her time at Christnet to work full time at the drop in center.
- Schedule of monthly meetings for case managers. Meetings are on Thursday's at 2:30pm at the Wayne Metro Wyandotte office training room. (Allison Green):
  - 1<sup>st</sup> Thursday is SPDAT
  - 2<sup>nd</sup> Thursday is Case Manager Meeting - for shelter staff and Coordinated Entry
  - 3<sup>rd</sup> Thursday is In-Service Training



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- Social media training and employment in Westland
  - 4<sup>th</sup> Thursday is Case Consultation
13. HUD and the VA (Mitch Blum-Alexander)
- SAGE - a standing item to determine if there will be any questions regarding the use of Sage
14. MSHDA/MDHHS Vouchers and Waitlist (Allison Green)
- HCV/PBV waitlist - 205 people have been added to the waiting list
  - Moving up Vouchers - 2 people were pulled and Carol Jolly is sending over more people
  - Carol is concerned that she may not be able to replace them, due to issues qualifying clients for disability.
  - People that are part of Christnet shelter, must be there 28 days before they can receive a voucher
15. Policy (Mitch Blum-Alexander)
- Nothing to report
  - Next meeting will provide information on health insurance through Medicaid and new State work requirement
16. Other Issues/New Business/Announcements
- Data sharing agreement with Detroit CoC (Alicia Ramon)
    - Signed with Detroit CoC to allow sharing with client information, and for Wayne Metro to access resources of a Detroit diversion program
    - Will better serve clients, so they don't have to go to multiple locations
    - Julie reported that families with school age children are a target population. She is involved because of her role as McKinney-Vento rept. Funds are used to help get families utility ready and pay for security deposit \$1,000 cap. Wayne Metro offers another \$1,000 assistance for residents in Detroit(meeting school age children requirements)
  - Summer meeting schedule
    - CoC doesn't have regular membership meetings in July and August
    - Like last year, special CoC meetings will be scheduled for HUD
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CoC and MSHDA ESG NOFA processes.

- AppleWorks and Wayne Metro will work together to set-up the meetings
  
- Schedule of meetings from September 2018 to June 2019 to be provided at next membership meeting

### 17. Next Meeting - (Alicia)

- June 7th, 9:30am to 11:00am at the Wayne Metro office at 2121 Biddle, Wyandotte, MI 48192.
  - Julie asked to discuss Homeless Awareness Week during next meeting
  - Information about Music by Moonlight will be distributed by email following the meeting
  - Anybody with additional information that will go out post-meeting by email should send it to Mitch