1. Introductions (Alicia Ramon)
   • Welcome New Members

| Nawal Jabbar, ACCESS                  | Lindsay Karas, Wayne Metro             |
| Cheryl Daly, Arkay                   | Courtney Hierlihy, Wayne Metro         |
| Debbie Petri, ChristNet              | Stephen Dobson, Detroit Area on Aging |
| Angela Simmons, CHN                  | Tim Cokley, Lighthouse                |
| Ilene Hogan, First Step              | Kevin Brown, PIHRL                     |
| Anita Jackson, Lincoln               | Christine Chapa, Wayne Metro           |
| Behavioral Services                  | Jennifer Pettway, Wayne Metro          |
| Carol Jolly, Neighborhood Legal Services | Kelly March, CCS                   |
| Tania James, Samaritas                | Janet Ray, Mission Lift               |
| Tamieka Anderson, Samaritas          | Mitch Blum-Alexander, Appel Works      |
| David McCoy, Salvation Army          | Julie Ratekin, Wayne Metro             |
| Alicia Ramon, Wayne Metro            |                                         |

2. Arkay, Inc. and PIRHL Request for Support for Proposed Permanent Supportive Housing Development Project
   • Brief PIRHL and Arkay presentation (Kevin Brown and Cheryl Daly)

Kevin Brown, PIRHL, presented on the site plan and proposed development. PIRHL partners with nonprofit organizations like Arkay to create affordable housing. The proposed project is located in downtown Wyandotte, will have 60 units and is on the corner of Maple and First Street. There is access to public transportation and amenities in downtown Wyandotte. The development will utilize an existing building and add a retail space, commercial kitchen, and there is a potential to create employment for tenants. PIRHL will apply for tax credits in April; plan to start construction in spring of 2019; construction timeline is 12 months. The goal is to open the Spring of 2020.

   • Ad Hoc Committee recommendation for the CoC
Mitch Blum-Alexander presented the recommendation from the Ad Hoc Committee. The Committee has some clarifying questions regarding the population served. Mitch reviewed the MSHDA definition for special needs for permanent supportive housing projects. The committee voted to in support of the project. Julie moved that the COC submit a letter of support. It was approved with 1 abstention.

3. Additions to Agenda (Alicia Ramon)
First step is having 2 upcoming fundraisers, a gala and stepping out in style fundraiser.

4. Coalition Business
   • Finance Report (Alicia Ramon)
     The COC bank account has a balance of $7,400. Alicia is in the process of finalizing a policy of how to request funds from the account as well as eligibility and requirements.
   
   • AppelWorks (Michael Appel and Mitch Blum-Alexander)
     Mitch Blum-Alexander and AppelWorks will be meeting with Charlotte and Alicia to discuss the recommendations on setting up governance. Samaritas approached AppelWorks with doing research around the family resource center; COC reviewed the contract and there’s no conflict of interest.

5. PIT Count Debriefing (Mercedes Brown of AppelWorks)
The January 31st PIT count located 14 individuals throughout Out-Wayne County. Lindsay and Christine reviewed some recommendations from the volunteer survey, which included looking at the time of the count, better communications regarding locations and maps. A formal report will be produced. There is an abundance of leftover coats and warming kits. Lindsay Karas is creating a form to request kits and empowerment coats.

6. ESG FY 2017-18 Performance Check In
   • March is the half way point for the ESG contract. Wayne Metro and subgrantees will report out on contract activities. This includes using HMIS data to track if the CoC continues to meet MSHDA Outcome Measures used for the Pay for Performance initiative. (Alicia Ramon and Mitch Blum-Alexander)

   System performance is due in April or May - date is not yet set. There are new reports due in March, there will be a webinar and Christine will run reports for the April meeting and will reach
out if data clean up needs to happen. Charlotte will be reaching out to ESG sub grantees to discuss any program needs. Christine will also be running the Caper reports.

7. Communications and Events (Lindsay Karas)
   - Update on Restructuring CoC Website — Julie moved to approve the new COC website; all are in favor.
   - Debriefing event to report on key findings of the PIT — discussed earlier
   - Music by Moonlight Fall CoC Fundraiser (September 14, 2018) — Save the date for the Fall COC Fundraiser on September 14th at the Daly Merritt building in Wyandotte.
   - Remaining supplies of hygiene kits and coats — discussed earlier

8. HMIS and Data Quality (Christine Chapa)
   - Data Quality Updates
     Christine presented on a new data quality report; more instructions will be forthcoming.

9. Coordinated Entry/Programs/Initiatives
   - Coordinated Entry (Courtney Hierlihy)
     Coordinated entry should be the language used to maintain consistent language and not the “call center.”
   - SSVF — (Charlotte Carrillo)
     Sheilyn is on leave, so Jennifer Pettway is filling in for Sheilyn. They are hoping to add a second outreach member. Starting up quarterly meeting.
   - Lincoln Park Lofts/Visger/Raupp (Charlotte Carrillo)
     No openings for sites; but always accepting applications and hosting a waiting list.
   - Christnet — Nighttime shelter program is open (Debbie Petri)
     ChristNet has been open since Mid-October and has been full every night since then. There are 3 openings tonight. Ashley Kaufman has been meeting with guests; guests are moving into other programs.
   - Schedule of monthly meetings for case managers. Meetings are on Thursday’s at 2:30pm at the Wayne Metro Wyandotte office training room. (Courtney Hierlihy):
     - 1st Thursday is SPDAT/By-Name List/SSVF
     - 2nd Thursday is Case Manager Meeting
     - 3rd Thursday is In-Service Training
10. HUD and the VA (Mitch Blum-Alexander)
   - SAGE
   - FY 2017 HUD CoC Award Announcement
     Email went out in January regarding the award announcement; all
     renewals were approved. Two bonus projects were not approved.
     Review report card should be coming in next two weeks. NOFA for
     FY2018 will be out in May.

11. MSHDA/MDHHS (Courtney Hierlihy)
   - HCV/PBV waitlist – 105 applications were submitted in January,
     217 waiting. 25 people were pulled for vouchers.
   - Moving Up Vouchers – 3 were submitted; still waiting on partner
     referrals.

12. Policy (Mitch)
   - Federal
     President put on FY19 budget that proposes some cuts to the
     programs. National Alliance to End Homeless - subscribe to
     newsletter for updates. FY 18 Budget is at stand still. National
     Network for Youth conference which focuses on youth homelessness
     and housing is in March; will report out in April. Committee
     approved Julie to advocate on behalf of COC.

13. Other Issues/New Business/Announcements
   - Youth Homelessness NOFA – Only 6 awards across the country,
     very competitive; COC will pass this year.
   - HUD Homeless and Move On Preference TA RFI due March 5 (Mitch
     Blum-Alexander)
   - New State ID pilot program for individuals experiencing
     homelessness (Courtney Hierlihy)
     Courtney did a training on the State ID pilot program,
     program aims to reduce visits and paperwork process.
     Program allows a shelter letter to provide residency
     and can use a HMIS ID card for identity. Can use HMIS
     to get a social security cards: New Center location on
     W Grand Blvd accepts this State ID program.
   - Lighthouse Ministries/Full Gospel Temple – services/shelter
     provided to homeless residents (Tim Cokely)
• Alicia to add Julie and Youth Homeless to agenda
• CoC support letter for Wayne Metro grant application to the US Dept. of Education 21st Century Community Learning Centers Program (Alicia Ramon)
  COC provided a letter of support for 21st Century after school programs.
• The Michigan Campaign to End Homelessness 2018 Spring convening will be held in the Mid-Michigan Community College in Mt. Pleasant on March 21, 2018, tentative times are 9:30 a.m. – 4:00 p.m. Registration is at:

  https://www.regonline.com/2018ctehspringconvening. For more information contact Becky Search at MSHDA – 517-335-4722 or searchb@michigan.gov (Mitch Blum-Alexander)

Discussion around why we are not looking for solutions for chronic homeless, but just providing services. The need is great. Lighthouse Mission introduced themselves.

14. Next Meeting – (Alicia)
• April 5th, 9:30am to 11:00am at the first floor conference room of Wayne Metro at 2121 Biddle, Wyandotte, MI 48192.