



OUT-WAYNE COUNTY

Homeless Services Coalition

OUT-WAYNE COUNTY HOMELESS SERVICES COALITION

GENERAL MEMBERSHIP MEETING

September 7, 2017, 9:30-12:30

WAYEN COUNTY COMMUNITY COLLEGE

21000 NORTHLINE ROAD, TAYLOR, MI 48180

<http://www.outwaynehomeless.org>/<http://www.hudhre.info>

1. Introductions
 - Welcome New Members
2. Additions to agenda
3. Schedule of membership meetings for September 2017 through August 2018
 - a) Location of meetings to be announced. All meetings unless otherwise noted take place on the first Thursday of the month from 9:30 to 11:00.
 - b) List of dates:

September 7, 2017	March 1, 2018
September 21, 2017 *	April 5, 2018
October 5, 2017	May 3, 2018
November 2, 2017	June 7, 2018
December 7, 2017	July - No Meeting
January 4, 2018	August - No Meeting
February 1, 2018	
* Special membership meeting from 9:30 to 11 for review and approval of Consolidated Application for FY 2017 HUD CoC NOFA	

- c) For approval by membership



OUT-WAYNE COUNTY

Homeless Services Coalition

4. Presentation/Activity

- Furniture Bank

5. Ranking of renewal and new projects for FY 2017 HUD CoC NOFA

- Discussion facilitated by AppelWorks
- Consensus and approval of ranking

Attachments: Proposed ranking and notes from Ranking Committee meeting of August 29th

6. Coalition Business

- HMIS
- Finance Report
- Dues
- AppelWorks

7. Projects/Programs/Initiatives

- Lincoln Park Lofts/Visger/Raupp
- Christnet
- SSVF
- Coordinated Entry

8. HUD

- SAGE
- FY 2017 NOFA

9. MSHDA

- HCV/PBV waitlist
- Moving Up Vouchers
- ESG FY 2017-18 NOFA

10. Homelessness Awareness Week, Project Connect, and Fall Fundraiser

- Update on proposed events
- Next steps and committee planning

11. Other Issues/New Business

- SSVF workgroup to meet immediately after end of membership meeting



OUT-WAYNE COUNTY

Homeless Services Coalition

- Registration for the 2017 Homeless Summit being held on October 9-10, 2017, at the Grand Traverse Resort is now open; the link is <http://www.regonline.com/2017homelesssummit>
- Registration is now open for the 2017 Fall Convening, being held on Wednesday, October 11, 2017, in conjunction with the Homeless Summit at Grand Traverse Resort. The link to register is: <http://www.regonline.com/2017fallconvening>. The convening will focus primarily on Coordinated Entry.

12. Next Meetings

- A special membership meeting will be held Thursday, September 21 from 9:30 to 11:30 to review and approve the Consolidated Application for the FY 2017 HUD CoC NOFA prior to its submission on September 28th. Location: Wayne County Community College, 21000 Northline Road, Taylor, MI 48180.
- Next regular membership meeting is Thursday, October 5, 2017 from 9:30 to 11:00. Location TBD.

Out-Wayne County Homeless Coalition Meeting Minutes

August 3, 2017 at Wayne Community College, 21000 Northline Rd., Taylor, MI 48180

1. Present and Introductions

<ul style="list-style-type: none">• Anne Beatty, WMCAA• Charlotte Carrillo, Detroit Wayne County Mental Health Authority• Ilene Hogan, First Step• Carol Jolly, NLS• Jackie Nowdon, Lincoln Behavioral Services• David Atkinson, Community Care Services• Janet Ray, AppelWorks• Taniera Alekises, Samaritas• Sean De Four, Samaritas• Meredith Stein, ACCESS	<ul style="list-style-type: none">• Gabe Downey, WMCAA• Gary Jenkin, Rockwood Housing• Nawal Jabber, Access• Michael Appel, AppelWorks• Mitch Blum-Alexander, AppelWorks• Jodi Ostroskie, St. Mary Mercy• Debbie Petri, Christnet• Joan Brophy, WMCAA• Jeanette Felton, CHN• Wendy Anderson, PNLH• Anita Jackson, DWMHA• Zienab Berro, Access• Evelyn Cruetz, Salvation Army• Mohammad Yamith, Salvation Army
--	--

Mitch Blum-Alexander called the meeting to order at 9:35

1. Introductions

- Welcome New Members - two individuals attended for the first time. They were Evelyn Cruetz from the Salvation Army and Wendy Anderson from PNLH.

2. Additions to agenda

- * There were no additions to the agenda

3. Re-affirmation of Anne Beatty as Interim CoC Facilitator

- Vote to approve
 - o Unanimous approval of Anne as Interim CoC Facilitator

4. Homelessness Awareness Week, Project Connect, and Fall Fundraiser

- Update on proposed events

- o Music by Moonlight will take place of normal Homeless Awareness Week fundraising event. Music by Moonlight is a Wayne Metro event to be held Friday, September 22nd. Part of the proceeds will go towards the CoC.
 - Next steps and committee planning
 - o New event: Free, fun, movie event. Currently in planning stages. Information about tables for project homeless connect will be available at the next meeting.
5. Updates to Coordinated Entry Policies and Procedures
- Review and discussion
 - o Overview of coordinated entry is given by Anne Beatty. Draft was sent out via email last week. Major points of coordinated entry document are covered. Grievance will be added at later date. Anne will take out toll free number from First Step. Will changed "served" to "sheltered or housed" on page 2, related to First Step. Add buzzwords like "chronically homeless." HUD has prioritization grid/memo, which should be added. Add something about "continuous review or continuous revising". Add language of termination policies; Anne requested everyone who has termination policy to send to Anne.
 - Vote to approve
 - o Unanimous approval of adoption pending amendments
4. MSDHA ESG Update for FY 2017-18 Allocation
- Review and discussion of revised budget for increased allocation
 - o MSHDA said that COC has met eligibility for bonus. Total increase is \$94,105. Membership reviewed proposed ESG Funding Allocations document and discussed program and CoC priorities. MSHDA allowing higher percentage for admin and HMIS. Support for full 10% for HMIS and discussion of how that increase will support the CoC and individual agencies.
 - Vote to approve
 - o Moved to approve budget proposal as is with opportunity for membership at the end of 2017 to review and discuss allocation of HMIS funding and report back on consideration of pilot for street outreach. Unanimous approval.
5. RFP for Local Funding Competition for FY 2017 HUD CoC Program
- Review and discussion
 - o Review of document. Mitch highlighted key policies or requirements for each section. HUD Code of contact distributed to group. Code of conduct is required in ESNAPS this year. Changed date on page 1 for deadline of submission of renewal applications to Thursday, August 10th.
 - Vote to Approve
 - o COC Approves the motion to adopt the RFP with edits agreed

6. Announcements & New Business

- Registration for the 2017 Homeless Summit being held on October 9-10, 2017, at the Grand Traverse Resort is now open; the link is <http://www.regonline.com/2017homelesssummit>

The meeting was adjourned at 12:05

Out-Wayne County Homeless Coalition Ranking Committee Meeting

August 29, 2017 Meeting Notes

1:30-4:00 at 2121 Biddle Street, Wyandotte, MI 48192

Notes taken by Janet Ray and Mitch Blum-Alexander of AppelWorks

In Attendance: Joan Brophy and Anne Beatty of Wayne Metro, Ilene Hogan of First Step, Tania James and Sean de Four of Samaritas, Mitch Blum-Alexander and Janet Ray of AppelWorks

The committee reviewed the funding categories which were adjusted by HUD:

PPRN amount was decreased from \$9,498,674 to \$6,291,040

Bonus decreased from \$569,921 to \$377,462

Planning Grant decreased from \$284,960 to \$188,371 from previous year of \$75,000

Observations/Questions/General Discussion

One committee member asked why was an agency's audit and financials requested?

Answer: To flag if the agency had significant issues affecting their financial stability, such as significant losses and warnings by the auditor. . If financials are in poor shape, this can be an indicator of organizational soundness and ability to maintain adequate program performance. The financials did not affect the project scores.

Percentage of points earned was used to rank the renewal projects, not the raw numbers. The percentage is points earned divided by total eligible points. At times a project type legitimately cannot address all questions so the division would be based on the points earned divided by the total possible points.

As per the RFP guidelines, the HMIS and SSO renewal projects are at the top of the ranking because they are infrastructure projects.

Some projects have greater project description while others gave a sparse description. Next year in the RFP there should be more specifics as to what kind of information is being sought in the project description.

A new criterion in this year's RFP addresses the effectiveness of for how programs are serving those with the hardest needs - is percent of clients entering and exiting with income. The committee reviewed the projects to determine percent of clients with no income – approximately a third of clients entering the program across all CoC programs had no income.

New Projects are automatically tier 2 and ranked behind all renewals. First time renewals are ranked ahead of all other renewals save for infrastructure projects.

Ranking Ordering based on Criteria, Data from HMIS and committee discussion

A project comparison spreadsheet was shared with the group in the ranking order of project types and percentage earned.

Most reviewers found the self-score accurate. In three or four instances the reviewer modified the self-score.

Data provided by agency for First Step renewal application was from a database other than HMIS. This is allowed for agencies serving survivors of domestic violence. Scoring was based on total possible points for questions First Step was able to answer.

Successfully completing grant expenditures for all the projects were discussed. Two projects fell below threshold in RFP for grant expenditures. Wayne Metro Shelter Plus Care is on pace for expenditure as planned for this year. Improvements to Samaritas Supportive Services Renewal

Participants discussed data from HMIS and anecdotal experience of clients and their service and housing need coming through Coordinated Entry: There is more demand for Rapid Rehousing than for PSH. Recently there are 44 households that have needed RRH as compared to 7 needing PSH.

CoC Housed – 86 new families housed or approved for housing this year. Screening done for 129

Initially looking at the order solely by percent based on categories for ranking established in the RFP

All renewal projects meet the 65% thresholds for scoring

Committee considering the lower ranking projects of Samaritas and First Step that support the Family Shelter and serve survivors of domestic violence respectively and concerned that they would be at risk for not being renewed. First Step provides the only shelter and transitional housing for survivors of domestic violence in Wayne County. The Family Shelter operated by Samaritas provides the only emergency shelter of its kind in Wayne County. Also, the Committee expressed concern that placing the Wayne Metro Shelter Plus Care as the lowest ranked project for renewals, falling into Tier 2, would jeopardize an improving project with an existing base of PSH clients. The Samaritas program has almost half of clients entering with no income; First Step nearly 80%. The Wayne Metro Shelter Plus Care PSH project has 43% of clients entering with no income, second highest among all PSH projects.

The committee reviewed this section of the HUD NOFA (page 46, VII.A.2b):

b. Severity of Needs and Performance. Up to 4 points for the extent to which CoCs consider the severity of needs and vulnerabilities experienced by program participants in their project ranking and selection process. Needs and vulnerabilities include: low or no income, current or past substance abuse, a history of victimization (e.g. domestic violence, sexual assault, childhood abuse), criminal histories, and chronic homelessness. Maximum points will be awarded to CoCs that describe the specific needs and vulnerabilities the CoC considers, and exactly how the CoC takes them into account during its ranking and selection process.

As a result of the discussion, the Committee considered placing the Community Housing Network renewal project WCHLAP1 as the lowest ranking project for renewals and as a result placing the Wayne Metro Shelter Plus Care, First Step and Samaritas Supportive Services Renewal higher ranked.

Motion 1: Adopt the ranking as noted in the paragraph above. Motion made by Sean, second by Joan. All of committee present voted in favor.

New Projects Discussion

There is 1 CHN PH project and 1 RRS Wayne Metro project submitted as new projects. The Wayne Metro project is an expansion of the existing Wayne Metro Rapid Rehousing for Families. The CHN project is new and very similar to the CHN project approved last year. The Committee discussed that RRH is the greatest need for clients.

Motion 2: Based on HMIS data for demand, RRS will be prioritized over the PSH, and the Wayne Metro project will be ranked higher than the CHN project. Motion made by Ilene, second by Joan. All committee members present in support.

A representative of CHN had wanted to attend the meeting but was not able to do so and so the remaining Committee members called Jessica Mumma of CHN to explain the ranking recommendation.

Next Steps

The recommendations of the Ranking Meeting will be presented at the September 7th Membership Meeting for discussion and approval.

Out-Wayne County CoC Ranking Results for Project Applications

Proposed for inclusion in the Out-Wayne CoC submission for the FY2017 HUD CoC NOFA:

Tier 1 Position	Type	Grantee	Subrecipient	Project	Clients Entering Program With Zero Income	Comments Critical Issues, Dedicated Plus, Revised RRH Population, Expansion	Score (Points)	Score %%	Total	Tier 1	Tier 2	Tier 2 Rank
	CoC Infrastructure Renewals											
1	HMIS	Wayne Metro CAA		Renewal of HMIS 2016 NOFA				\$60,239	\$60,239			
2	SSO	Wayne Metro CAA		Renewal of SSO for Central Intake				\$205,761	\$205,761			
	First Time Renewals - RR											
3	PH/RR	Wayne Metro CAA		RR Singles Reallocation Renewal of 2017 NOFA				\$273,354	\$273,354			
	PSH Project Renewals											
4	PSH	Neighborhood Legal Services		Project Permanency 3	31%		102/105	97%	\$173,604	\$173,604		
5	PSH	Wayne Metro CAA		COC PSH Renewal of 2017 NOFA	17%		101/105	96%	\$328,502	\$328,502		
6	PSH	Neighborhood Legal Services		Project Permanency Plus	35%		99/105	94%	\$324,545	\$324,545		
7	PSH	Wayne Metro CAA		River Rouge Visger 2017 NOFA	44%		92/105	88%	\$52,470	\$52,470		
8	PSH	Neighborhood Legal Services		Aim High	32%		88/105	84%	\$244,111	\$244,111		
9	PSH	Neighborhood Legal Services		Focus on Families	18%		85/105	81%	\$222,759	\$222,759		
	RR Project Renewals											
10	PH/RR	Wayne Metro CAA		Rapid Rehousing Families Renewal 2017 NOFA	51%		102/105	97%	\$517,850	\$517,850		
	Other Project Renewals											
11	SSO	Wayne County	Samaritas	Samaritas Family Center SSO Renewal FY 2017	47%	Proposed for WC to exit and Samaritas to become recipient	101/105	96%	\$152,625	\$152,625		
12	TH	Wayne Metro CAA	Salvation Army	WHNP 1 2017 NOFA Renewal	81%		99/105	94%	\$167,864	\$167,864		
13	SSO	Samaritas		HUD SNAP SSO Renewal FY 2017	47%	88% of grant funds expended	86/105	82%	\$105,582	\$105,582		
14	PSH	Detroit Wayne MHA	Wayne Metro	WMCAA Sheler Plus Care	43%	61% of grant funds expended	80/105	76%	\$292,600	\$292,600		
15	SSO	First Step		Aftercare/Transportation Renewal	79%		56/85	66%	\$77,763	\$77,763		
16	SH	Wayne Metro CAA		Safe Haven Renewal of 2017 NOFA	56%		69/105	66%	\$81,354	\$81,354		
	First Time Renewals - PSH											
17	PSH	Community Housing Network		Wayne CH Leasing Assitance 1		Dedicated Plus			\$300,907	\$85,994	\$214,913	1
	Performance Bonus											
18	PH/RR	Wayne Metro CAA		Rapid Rehousing Families Renewal 2017 NOFA Expansion		Expansion of Renewal; Score is based on existing project	102/105	97%	\$202,462		\$202,462	2
19	PSH	Community Housing Network		Wayne CH Leasing Assitance 2					\$175,000		\$175,000	3
									\$3,959,352	\$3,366,977	\$592,375	
	Ranking Not Required											
	Planning Grant	Wayne Metro CAA							\$188,731			

Pro Rate Need	\$6,291,040	
Total ARD	\$3,581,890	
Tier 1 (94% ARD)	\$3,366,977	
Tier 2 (6 % ARD)	\$214,913	
Bonus (6% PRN)	\$377,462	\$3,959,352
Plan'g Grant (3% PRN)	\$188,731	
Total CoC Request	\$4,148,083	